

Bloom-Carroll Local School District SALES PROJECT POTENTIAL

SALES PROJECT NUMBER: _____

The Sales Project Potential is a form designed to account for the income (actual and projected) from sales projects conducted by student activity programs.

The Purpose is to provide information to sponsors, advisors and administrators of the various projects and whether they are functioning in accordance with adopted board policies.

The Sales Project Number will be supplied by the Treasurer's office. This number **MUST** appear on all requisitions and deposits pertaining to this project.

FUND NUMBER			
Activity Name			
Proposed Sales Project			
Vendor/Company			
Address			
Representative			
Beginning Date		Ending Date	
Quantity to be Ordered		Cost Per Unit	
Proposed Sales Price			

Requested By:

Approved By:

Advisor	Date

Building Principal	Date
Superintendent	Date
Treasurer	Date

**Bloom-Carroll Local School District
SALES PROJECT POTENTIAL**

THIS FORM IS TO BE TURNED IN WHEN THE PROJECT IS FINISHED.

SALES PROJECT NUMBER: _____

DEPOSITS		EXPENDITURES	
DATE	AMOUNT	DATE	AMOUNT
(A) Total Receipts *		(B) Total Expenditures	

* Should agree to the amount deposited with the Treasurer

(C) Returned Items: _____

(D) Profit (A-B-C): _____

Unsold / Unaccounted For Items

Advisor	Date
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Building Principal	Date
Superintendent	Date
Treasurer	Date