Bloom-Carroll High School

OUR MISSION
●Our Students ●Their Futures ●Our Focus

OUR VISION:
To be the model school district for excellence in student success, opportunities, and safety, exemplified through our commitment to our students' educational experiences.

OUR CORE VALUES
●Character
●Community
●Excellence
●integrity
●Respect
●Responsibility

BLOOM-CARROLL HIGH SCHOOL FIGHT SONG
(MELODY "WASHINGTON & LEE SWING")
Oh when the Carroll bulldogs fall in line
We're out to win that game another time
And for the team of Carroll we love so well
And for the purple and gold we'll Yell & Yell & Yell
We'll circle in and hit that line right hard,
We'll work and work to get that extra yard
And leave the – (other team)-lying on the side, on the side Carroll High!

BLOOM-CARROLL HIGH SCHOOL ALMA MATER
(MELODY – "CARMEN OHIO")
These jolly days of priceless worth,
By far the grandest days on earth,
True to friend and frank to foe,
How dearly we love BLOOM-CARROLL HIGH
We shall strive to keep thy name
Of fair rebuke and spotless fame,
Thoughts of thee bid darkness fly,
Dear Alma Mater, "BLOOM-CARROLL HIGH"

Student/Parent Handbook for Bloom-Carroll High School (BCHS)
School Year 2026-2027

STUDENTS:

Welcome to Bloom-Carroll High School. We are confident that you will become a better person as a result of your experiences here and trust that the school will be a better school as a result of your presence. This handbook is a guide to general information for students and parents. If you have questions or comments about Bloom-Carroll High School, we encourage you to consult teachers, counselors and/or principals. We will be happy to serve you.

Our goal is to help you become competent in functional skills, prepare for the next academic or occupational level, and be aware of the necessity to develop habits and skills that will lead to a healthy and safe life as a capable, productive adult citizen. You will need to learn and practice self-discipline, values, and decision-making ability in order to accomplish this goal. In order to develop these characteristics, you must be willing to work hard and become involved in many curricular and extracurricular activities the school has to offer. The educational program at Bloom-Carroll High School is designed to provide an atmosphere in which students may develop mentally, physically, emotionally, and socially. You will only get out of your experience at BCHS what you are willing to put into it. Good luck this school year!

PARENTS:

This student handbook was developed to answer many of the commonly asked questions that you and your students may have during the school year. Because the handbook contains information about student rights and responsibilities, each student is responsible for knowing its contents.
Maintaining an environment that is safe and conducive to optimum learning is essential. Bloom-Carroll High School and its staff will become more and more vigilant in its efforts to assure its students are conducting themselves in a socially responsible manner.

Please take the time to become familiar with the following information and keep the handbook available for your use. It can be a valuable reference during the school year and a means to avoid confusion and misunderstanding when questions arise. Should you have any questions that are not addressed in this handbook, contact the guidance counselors or the principal. This handbook supersedes all prior handbooks and other written material on the same subjects.

Bloom-Carroll High School
740/756-4317

Administrative Offices
740/756-9700

Nathan Conrad, Principal
Jan Wisecarver, Jr., Assistant Principal

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SECTION I – GENERAL INFORMATION

ACCIDENTS

A student involved in an accident on school property should immediately notify the teacher in charge or the office. Appropriate action will be taken and proper notifications and referrals made.

CHANGE OF ADDRESS

Day-to-day business and emergency situations often make it necessary to contact the home of the student. It is important that any change of address or telephone number be reported to the office and updated in Final Forms.

ELEVATOR

For those students with physical disabilities or medical reasons to use the elevator, permission may be obtained from the office.

EMERGENCY EVACUATION

Fire drills, tornado drills, and lockdowns are required by law and are an important safety precaution. It is essential that when the first signal is given, **everyone** obeys orders promptly and clears the building by the prescribed route as quickly as possible. The teacher in each classroom will give the students instructions.

ENROLLING IN SCHOOL

Students who are new to Bloom-Carroll High School are required to enroll with their parents or legal guardian. Enrollment will not begin before August 1st (please call the District Registrar to set up a date and time for enrolling new students). When enrolling, parents will need to bring the following:

- A birth certificate or other appropriate documentary evidence
- Court papers allocating parental rights and responsibilities, or custody (if appropriate)
- Proof of residency
- Proof of immunization(s) and;
- Previous school records (including MFE's and IEP's for Special Education students).

FINAL FORMS

Parents of students who are returning to Bloom Carroll are required to annually sign Final Forms. Any time a parent changes information in Final Forms, they are required to re-sign the form in which the changes were made. For example, if a parent changes their address in Final Forms, they must sign the contact information form acknowledging those changes. Any address or phone number changes must also be reported to the District Registrar.

All new students are required to have Final Forms completed prior to registering. The link to Final Forms can be found at https://bloomcarroll-oh.finalforms.com. Parents will need to have a valid email address and an account in Final Forms in order to complete this electronic process.

FOREIGN EXCHANGE STUDENTS

The Board of Education recognizes that we live in an interdependent world today. The Board of Education believes that one of the most effective vehicles for improving international understanding is communication among the individuals of various nations. Accordingly, the board

endorses the involvement of BCHS students and their families in recognized youth exchange programs.

Foreign Exchange Student Regulations

The following regulations shall be observed in administering the foreign exchange student program:

A. In order to be accepted as a student at BCHS, students must be associated with an organized foreign student program that is recommended by the Ohio Association of Secondary Principals. Such organizations must maintain either an office or a representative in the Central Ohio area.
B. In order for a student to be enrolled, the sponsoring parents and a representative of the approved sponsoring organization shall contact the designated coordinator of exchange student programs in the guidance program.
C. In order to provide maximum services to students and minimum disruption of regular BCHS activities, no more than three foreign exchange students will be enrolled at any one time.
D. The school reserves the right to deny enrollment to exchange students if such contact is not made by June 15th preceding the year of desired enrollment.
E. Exchange students enrolled shall be full-time students carrying a full academic class load; however, enrollment eligibility shall exist for not more than one year. Exchange students shall receive pass/fail grades only (S and U).
F. Priority for enrollment will be granted to students enrolling in a level other than grade 12, and those who have completed the equivalent of a high school diploma in their home country will not be accepted.
G. Exchange students completing grade 12 at BCHS will receive an honorary diploma rather than the standard diploma granted to regular BCHS graduates. Such students will be permitted to participate in graduation ceremonies with expenses borne by the student or sponsoring parents.
H. Exchange students are expected to share their cultural heritage to the extent practical. Such sharing may include information about foods, government and economic systems, historical understanding, and language.
I. Exchange students are subject to all rules and regulations as they apply to all regular students.
J. Each foreign exchange student must have a working knowledge of the English language and be able to read, write, and speak English sufficiently to function without problems at the high school level. Any tutorial service needed by the student must be at the expense of the student or hosting parent. To receive a standard diploma (marked honorary), the exchange student must successfully complete a program of study developed by the principal/designee. Those exchange students who complete the program of study will be permitted to participate in graduation ceremonies with expenses borne by the student or sponsoring parents.

ILLNESS

Students who are ill or have been ill the night before school should NOT be sent to school. Students should be free of fever, vomiting, or diarrhea for 24 hours without the use of medications before returning to the classroom setting. If your student has conjunctivitis (pink eye), strep throat, or other bacteria or viral types of infections and is placed on medication, they must be on the medication for a full day or be symptom free before returning to school.
The clinic is provided for students who become ill while at school, for emergency illness, or accidents. If a student becomes ill during school, he/she must report to the office. The student may not remain in the restroom, locker room, or elsewhere. No student may leave school

premises because of illness without properly checking out through the office. If your child is ill or injured during non-school hours, please seek medical treatment BEFORE the child returns to school. Please send in the appropriate documentation from the healthcare provider regarding the illness or injury and any special accommodations the student might have such as crutches, splints, or slings etc. as well as any physical, nutritional, or academic accommodations. A registered nurse is employed by the district; however, it is impossible for her to be present in all buildings. The school nurse cannot alter any type of medical device prescribed for your child. The nurse is not permitted to diagnose or recommend specific medications or treatments for your child. If the student becomes too ill to remain in school, the parent, guardian or alternate person will be notified, and then the student will be released. Emergency cases will be sent to the hospital designated on the Emergency Medical Form. Please keep your information updated in order for us to provide quality care for your student.

IMMUNIZATIONS

Per the Ohio Department of Health, all incoming 12th graders are required to have two (2) Meningococcal vaccines PRIOR to the first day of school. Immunizations against tetanus, diphtheria, pertussis, poliomyelitis, measles, rubella, mumps, varicella, and hepatitis B are required for all students unless the parents submit a written objection/exemption statement. As with all immunizations, check with your child's health care provider to be certain all your student's immunizations are current and complete. The district must have written evidence of all required immunizations, or written evidence that they are in process of receiving such immunizations. Students failing to provide proof of immunization within 14 days of enrollment or notification of objection are not permitted to return to school. This policy will be strictly enforced. See Appendix for detailed information.

MEDIA CENTER PROCEDURES

A. Hours: Monday - Friday 7:30 A.M. – 2:30 P.M.
B. The Media Center supports the school's educational programs through numerous resources and services, plus many additional research-related databases are available through www.infohio.org. In order for students to use the Internet at school, they must have an Internet Student User Agreement contract on file for the current academic year.
C. Students coming to the Media Center from classes must have a pass from their teacher. Passes at lunch may be obtained in the main office. The Media Center is a facility where students are encouraged to read for leisure, complete homework assignments, research projects, and, on occasion, complete make-up tests. Because of the nature of these activities, socializing in the Media Center is not acceptable. While using the Media Center, students are expected to conduct themselves as if they were in an academic class. Quiet talking is allowed with permission from the Media Specialist when students are assisting one another with homework or research.
   During final exam days, the Media Center will be open for quiet study only. Students who disregard any of the Media Center rules will lose their privilege to use the Media Center during study halls (the length of time "out" depends on the infraction).
D. Students may not use the printers for personal material.
E. Food and beverages are not allowed in the Media Center.
F. Students may not attempt to circumvent the Bloom-Carroll Internet filter.
G. Five books may be checked out from the Media Center at one time. The circulation period for books is two weeks. Overdue notices will be sent to students on a regular basis through email. Fines are not levied; however, students are expected to return materials to the Media Center on time. Media Center materials may be renewed by student's name.
H. All books must be returned or fees paid for before graduation.

LOST AND FOUND

Lost and found articles are placed in a bin located in the cafeteria. Students who have lost articles should check this bin periodically. All items left at the end of each semester of the school year are donated to charity. Valuable article(s) are to be given directly to the building secretary for students to claim by identifying the item(s). Should the article not be in the office, please check again within a few days.

MEDICATIONS

When possible, all medications should be given by the parent or guardian at home. Medications requiring less than four (4) doses should not be administered in the school setting, unless it is medically necessitated and need is documented by the health care provider. **The Medication Administration Record (MAR) form must be completed before any medication is dispensed. The MAR form must be completed every year**; it does not roll over into the next school year. The MAR form is found on the Bloom-Carroll website. If internet access is not available, please contact the school secretary. If the medication requires a prescription, the physician and the parent/guardian must complete and sign the appropriate portions of the MAR form. If you are scheduled for an appointment with a doctor, it may be advantageous for you to take the form with you to the physician's office. This will allow for the form to be completed at the time the prescription is written. A separate form is required for each medication, for each student.

The school does not stock or distribute over-the-counter medications. Any medications, including Tylenol, Ibuprofen, antacids etc., must be accompanied by the MAR form. All medications must be brought in the original, unopened prescription container. Students are not permitted to carry medications on their person at any time. All medication is to be left with the nurse in the nurse's office. Medications are kept in a locked cabinet at all times.

A student needing to carry an asthma inhaler with them may be permitted to do so provided that both the physician and parent complete the appropriate parts of the MAR form and the "Self-Carry Authorization" portion of the form. The form must be on file in the nurse's office prior to the student carrying the inhaler. Students wishing to carry an Epi-Pen or other epinephrine injectable must have the physician and parent complete the appropriate parts of the MAR form and the "Self-Carry Authorization" portion. The form must be on file in the nurse's office prior to the student carrying the medication. ORC 3313.718 requires a back-up Epi-Pen be kept in the office in case of emergency. ***The school does not provide Epi-Pens*.**

PARENTAL CONFERENCES

Student progress throughout his/her school year should be a major concern of each parent. Parents are urged to follow this program closely and communicate with the teachers whenever there is a concern or question. Teachers are available for conferences before or after school or during their preparation period. Parents are asked to telephone the school to arrange a conference prior to visiting the school and requesting to see a teacher.

POP, FOOD, GUM, AND CANDY

All vending machine and lunch items should only be consumed in the cafeteria or courtyard during lunch hours. Teacher discretion may dictate different rules for individual classrooms. At no time should anything be consumed in the media center and/or gymnasium. Cleanliness and tidiness are expected at all times. Any problem in the cafeteria, courtyard, or other areas of the school may result in the total loss of vending machine privileges. Fast food or other such carry-out items, including the use of DoorDash, Grub hub, etc., are not permitted. If carry-out food/drink is

brought in by parents, siblings, etc., for student consumption during lunch, the receiving student will need to consume the meal in the High School office.

RECORDS

Student files contain information necessary to record the experience of the student while enrolled in school. Students' school records will be made available to the students' parents, legal guardian, or the student himself/herself, if 18 years of age or over, within 45 days from the time of request. The principal, or his/her designee, should be present to explain any aspect of the records to the parents. Parents or students requesting personal copies of school records may be charged a fee for reproducing these records.

No personal information from the students' files will be released without the written consent of the parents or students, if 18 or older, to any individual, agency, or organization other than the following:

- Other school officials, including teachers within the educational institute or local educational agency, who have legitimate education interests,
- Officials of other school systems in which the student intends to enroll,
- Officials representing government agencies or courts, and/or
- Directory information will not be released.

All individuals, except B-C School officials who have a legitimate educational interest, desiring access to the records shall sign a School Board Access Request, which shall be kept in the students' records for the inspection by the parent or student only. No person shall release or permit access to the names or other personally identifiable information about students for use in a profit-making activity. Parents shall have an opportunity for a hearing to challenge the content of their child's school records. Hopefully, all concerns can be resolved with the building principal; if not, parents may request a hearing with the superintendent.

Information placed in a student record shall include the following:

A. Identification data (names, addresses of parents or legal guardians),
B. Birth date,
C. Sex,
D. Social security number,
E. Transcript of academic work completed,
F. Level of achievement (grades, standardized achievement test scores, rank in class and grade point average),
G. Dates of enrollment, graduation and/or withdrawal,
H. Immunization records, and
I. Other pertinent data

RINGS

The official BCHS class ring may be ordered by sophomores or new juniors and/or seniors. No other ring will be sold through the school. Any students wishing to purchase a ring from nearby jewelry stores are free to do so. STUDENTS ARE UNDER NO OBLIGATION TO PURCHASE A RING.

SCHOOL CLOSING OR DELAYED OPENING

In the event of inclement weather and school is closed or the opening of school is delayed, an announcement will be made over several local radio and television stations, social media (@BloomCarrollLSD), and posted to our District Website (www.bloomcarroll.org) beginning at approximately 6:00 a.m. Additional notifications will be made by phone, SMS, and email messaging system. Parents who have opted out of SMS will not be notified using this method but

will still receive phone calls and email notifications. Please log into your Final Forms account and make sure your phone number and email address are correct to ensure you will be notified. You may also go to www.bloomcarroll.org and sign up for our Newsletter Constant Contact. Please DO NOT CALL THE SCHOOL for this information.

Should the opening of school be delayed, one of two schedules will be followed:

A. One hour delayed opening - the buses will pick up students approximately one hour later than usual. School will begin at 8:30 AM
B. Two hour delayed opening - the buses will pick up students approximately two hours later than usual. School will begin at 9:30AM

When school is on a delayed opening, try to watch closely for the bus and allow consideration that the bus may be a little early or a little late in picking up students. Your constant watch for the bus approaching will assure you that you haven't missed the bus.

INCLEMENT WEATHER CANCELLATION/POSTPONEMENT OF EXTRA-CURRICULAR ACTIVITIES

If school is delayed, what happens to scheduled extracurricular activities?

- Extracurricular activities will proceed as scheduled if a two-hour delay due to weather.

If school is canceled or if inclement weather occurs on non-school days, what happens to scheduled extracurricular activities?

- High School teams may have voluntary practices after noon.
- This voluntary practice time would be contingent on the weather conditions at that time and the forecast for the time when students would be traveling to or from practice. The athletic director is responsible for monitoring the weather and ensuring student athletes can safely travel to and from a practice or a game.
- Decisions about games and practices will be made in collaboration with the school's athletic director and principal in consultation with the superintendent.
- Games and practices will not take place if school is dismissed early due to weather conditions.

Please stay tuned to our social media outlets, automated notification system, and local media for possible changes depending upon the opponent's situation.

SCHOOL DANCES/PROM

School dances are intended to provide a positive and enjoyable atmosphere for our students. While encouraging social interaction, we will protect that safety and dignity of all those in attendance by eliminating any/all inappropriate behavior. This includes both public displays of affection and certain suggestive dancing styles ("grinding", "bumping", i.e., dirty dancing). Students refusing to adhere to this requirement will be immediately removed from the event, and attendance at subsequent events will be restricted. A form is required for any B-C student bringing a guest who attends another school/college. The Guest Form is available on-line on our school website and in the office. The Guest Form must be completed and returned to the office prior to the event. No person over the age of 20 will be admitted – I.D. will be required for all guests. Students who have reached 80 unexcused hours lose the privilege of attending school dances, prom, field trips and athletic events. Students with poor attendance, poor grades, or excessive disciplinary infractions may be excluded from attending school dances. Students recommended for expulsion or those who have 10 or more OSS days will not be permitted to attend any Bloom-Carroll High School dances.

SCHOOL PROPERTY

Equipment issued to students as a part of the regular school or extracurricular program must be returned in its original condition, allowing for normal wear. Students responsible for losing, damaging, or destroying school property will be charged the current replacement cost or current repair charges necessary to return the property to its original condition. Failure to pay the assessed charges for lost, damaged, or destroyed school property may result in the withholding of student grade cards, student graduation diplomas and/or transcripts indicating courses completed or credit earned. Students shall be notified when nonpayment of charges for lost, damaged, or destroyed school property will result in the actions listed above and shall have the right to an informal hearing with a building administrator to discuss the situation.

Students involved in the deliberate defacing or vandalism of school property may be subject to serious disciplinary action in addition to the assessment of charges necessary to restore the property to its original condition. Remember, the condition of the building reflects the image of the student. BE PROUD OF YOUR SCHOOL.

SCHOOL GROUNDS

Student assistance in maintaining a clean, attractive building and grounds helps promote the fine reputation associated with BC's academic and extracurricular programs.
Because of the Board's commitment to provide a safe environment, no individual shall distribute, possess, or use any narcotic drug hallucinogenic drug, amphetamine, barbiturate, marijuana, alcohol or any other controlled substance, as defined in State and/or Federal law, on school grounds or at any school activity. The Board also prohibits the use and possession of legally acquired marijuana on school grounds or at any school activity.

SIGNS

Only approved BCHS organizations or groups may post signs on school grounds. Signs posted must be in good taste and removed immediately following the activity promoted. Under special conditions, the principal may grant permission for outside organizations to post signs in the cafeteria.

TELEPHONES

In case of illness, accident, or other such situations, the office will contact the involved student's parent/guardian. Office telephones are not for student's personal use. If an emergency exists, permission to use the office telephone may be obtained from the principal or assistant principal.

USE OF GYMNASIUM/WEIGHT ROOM

No student is to use the gym or weight room without faculty supervision. For use after school hours, you must complete a Facility Use Form and still have faculty supervision.

VISITORS

All visitors must sign-in at the office using the SchoolSAFEid kiosk and be given a visitor's pass. Except in rare, pre-approved circumstances, visitors will not be permitted to attend during the regular school day. NO VISITOR(S) FROM ANOTHER AREA SCHOOL WILL BE PERMITTED TO VISIT WHEN THEIR SCHOOL IS NOT IN SESSION.

WITHDRAWAL OR TRANSFER

Upon determination of a date for withdrawal or transfer to another school, the student should take the following actions:

A. Obtain the proper withdrawal form from the guidance office with parent/guardian present for signature.
B. Have the form completed and signed by each teacher; return all books and other materials and pay all fines and fees owed.
C. Return the completed form to the office for final clearance by the principal and/or school counselor(s) and release from BCHS.

SECTION II – ACADEMICS

BLOOM-CARROLL HIGH SCHOOL STUDENT INCENTIVES

A. The B-C Bulldog Club

The B-C Bulldog Club is open to any student who meets the following criteria, **based on their previous school year performance**:

- GPA of 84 % or higher, annually**;** (minimum of 3 credits at BCHS for the year)
- NO disciplinary infractions** throughout the year. (One-time exception for a detention for tardiness or cell phone may be considered, must be listed on appeal form and must be only (1) infraction); see explanation below
- NO unexcused absences,
- Limited to (6) excused occurrences* per year; see explanation below.

** "Occurrence" is any school absence. An occurrence includes tardies; illness for any portion of the school day resulting in an early dismissal; out-of- school suspensions; religious holiday; legal court appearances; and family vacations. Any time a student is out of school, even if it is excused, the absence may count as an occurrence. Consecutive days of excused absences will count as one occurrence. School-sponsored activities away from school will not be considered an occurrence, if the appropriate paperwork is filed. College visitations will be limited to two per school year and will not be considered an occurrence.*

*** "Disciplinary Issues" refers to, but is not limited to: office and classroom detentions, In- and Out-Of-School Suspensions, Wednesday/Saturday Schools, or In-School Suspensions. Any suspension and/or expulsion eliminates the privilege of attending the end-of-the-year picnic.*

Benefits of being a Bulldog Club member:
- Members receive free admission to all home sporting events throughout the year.
- Members receive discounts for parking passes and Kona ice.

B. B-C Performance Pass

Any student who meets the Bulldog Criteria (listed above, part A) for the first 3 quarters of the year, and has *four (4) or less* excused absences, will qualify for a Performance Pass. The Performance Pass is a 1-day excused absence that the earning student must use in the 4th quarter of the same school year. The Performance Pass must be submitted to the office 24 hours in advance of the intended usage date.

Pass Limitations:

- Students may not use the pass on State Testing dates or during exams
- Though the Performance Pass is an excused absence, any and all make-up work is the responsibility of the student to complete for classroom credit for the day missed.

Students who believe they should be eligible for membership into the Bulldog Club and/or Performance Pass, may submit an Appeal Form. Appeal forms must be submitted within a week of the student eligibility announcement.

C. Bulldog Academic Excellence Pass

The Bulldog Academic Excellence Pass is a privilege available to any **Junior or Senior** who takes at least three (3) advanced courses out of a minimum 5-course schedule on the BCHS campus per semester. Advanced courses include College Credit Plus (CCP), Advanced Placement (AP), World Language levels 4 or 5, or Advanced Chemistry. Students who take advantage of this program will have schedule flexibility similar to a full-time or part-time off-campus CCP student. Students will be permitted to leave campus instead of attending study hall or lunch. Authorization forms are available in the office or cafeteria and must be approved by the Principal.

CAREER CENTERS

Students desiring intensified vocational training may attend the Fairfield Career and Technical School (FCC) or Eastland Career and Technical Center (ECC) during their junior and senior years. Both FCC and ECC are educational extensions of our local school system.

Upon completion of a program, graduates receive both a diploma from BC and a vocational certificate from the career center. In order for a student to successfully complete all requirements of BCHS and the career center, the following minimum standards should be met before attending the career center:

A. Successfully attain 11.0 credits to be granted junior status.

B. The above minimum credits should include the following courses:

English - 2 credits
Science - 2 credits
Mathematics - 2 credits
Physical Education & Health - ½ credit each = 1
Social Studies - 2 credits
Electives - 2 credits

CREDITS AND GRADE CLASSIFICATIONS

Seniors:	Minimum of 17 credits
Juniors:	Minimum of 11 credits
Sophomores:	Minimum of 5 credits
Freshmen:	Below 5 credits

EARLY GRADUATION (Policy IKFA)

It is recognized that in certain circumstances it may be advantageous for particular students to graduate earlier than their class is scheduled to graduate. Students interested in early graduation need to discuss the matter with the guidance counselor(s) PRIOR TO THE END OF THE SECOND SEMESTER OF HIS/HER SOPHOMORE YEAR.

EDUCATIONAL OPTIONS

Only educational options which have had prior approval may be considered for purposes of promotion and graduation credit.

A. Correspondence/Flex Credit

Credit for correspondence school courses may be applied toward graduation provided:

1. Prior authorization to enroll in correspondence school has been given by the high school principal or guidance counselor.

2. No more than two (2) such credits can be applied toward graduation.
4. The principal shall require of the tutor a written record of the quality of work done.
5. No more than two (2) such credits can be applied towards graduation.

B. College Credit Plus (CCP)

Ohio's College Credit Plus program gives students in grades 7-12 the chance to earn high school and college credit simultaneously by taking courses at participating Ohio colleges or universities. Tuition is free if your home educated student takes classes at a public college. There may be modest fees for private college credit. Students must be academically college-ready and meet the admissions criteria set forth by each participating college or university. In order to participate, students must submit their completed Intent Form no later than April 1st of the preceding school year.

C. Credit Recovery & On-Line Classes

Students who are credit deficient have access to specific credit recovery and online courses with the intent to graduate on time, in four years. In order for a student to enroll in a Credit Recovery course, they must have previously taken and failed that specific core class twice: seniors who are credit deficient are exempt from this policy pending the total amount of classes enrolled in exceeds the time constraints or conflicts within a school day. While Bloom-Carroll is not an online school, nor does it offer online classes to the masses, there are a limited number of online courses students can take. Online Courses may not replace courses already in the high school curriculum unless approved by administration.

D. Homeschool

"Home schooling" is defined as educational services directed and delivered by the parent or guardian of a child who is of compulsory school age and is not enrolled in a nonpublic school.

The District permits students receiving home education in accordance with State law to participate in the District's extracurricular activities, including interscholastic athletics, in accordance with state law, OHSAA guidelines, and the following policies:

- ***IGD – Co-curricular and Extracurricular Activities***
- ***IGDJ – Interscholastic Athletics***
- ***IGDK – Interscholastic Extracurricular Eligibility***

Sports & Other Activities –

Legislation allows home-educated students the opportunity to participate in extracurricular activities in public schools. An "extracurricular activity" is a pupil activity program that is run by a school or school district and is not included in a graded course of study. Activities include any offered at the school that the student would attend if enrolled in the public school district where the family resides. If the school district does not offer a particular activity, then the student may request to participate in another district's program. The superintendent of the other school district may choose to allow the student to participate as an out-of-district student.

Home educated students must meet the same nonacademic and financial requirements as any other student participating in the activity. Fees and ability in sports, where there are cuts, apply. Students must meet eligibility requirements as determined by the Ohio High School Athletic Association (OHSAA). Students enrolling part-time must be

residents of the District and follow regular school enrollment requirements, comply with and be held accountable to the District student code of conduct and be in accordance with the District "Home Education Administrative Regulations and Procedures" and guidelines as determined by the Superintendent.
Students may re-enroll in the Bloom-Carroll Local School District as full-time students.

G.P.A. AND CLASS RANK

The G.P.A. is cumulative from ninth through twelfth grade and includes middle school courses designated for high school credit using final grades in each course. A final grade is defined as the percentage grade achieved at the completion of the course for which credit is awarded. The final percentage grade earned for credit is converted to a letter grade. This letter grade is then given a numerical value on a 4.00 scale (A=4.00, B=3.00, C=2.00, D=1.00, F=0.00.) G.P.A.'s are recalculated at the end of the semester and at the end of each school year, taking into account the appropriate credits offered for each course.

Beginning with the 2017-2018 school year, courses designated as Advanced Placement shall receive an additional .025 Add-On for a final grade of C and above, and those in which CCP credit can be earned shall receive an additional .025 Add-On for a final grade of C and above, to the cumulative grade point average for courses in the same subject area(s) that receive an Add-On offered at BCHS.

A student's G.P.A. is revised each year reflecting current standing and class rank based on the number of students in that specific class.

Final G.P.A. is recalculated cumulatively for freshman, sophomore, junior, and senior years based on the final grades earned in each course. For further information on the method of calculating G.P.A., students are encouraged to visit their appropriate guidance counselor.

Valedictorian and Salutatorian Selection Process – File IKC

Bloom-Carroll Local Schools strive for academic excellence and to this end valedictorian(s) and salutatorian(s) are named. All students eligible to graduate from Bloom-Carroll High School who have earned the credits necessary to be classified as a senior, who have been enrolled as a Bloom-Carroll High School student for the previous four semesters, and who are enrolled in a general, college prep, business and vocational programs shall be considered.

The valedictorian and salutatorian shall be selected in the following manner.

1. The valedictorian shall be the graduating student with the highest final G.P.A. at the conclusion of his/her high school career.
2. The student with the second highest G.P.A. shall be the salutatorian.
3. In order to be considered for valedictorian or salutatorian, all courses required by District Board standards must be graded courses and cannot be taken pass/fail. (Please note: Home School credits are recorded as pass/fail).
4. In the event that two or more students have identical G.P.A.'s that would qualify them as valedictorian, multiple valedictorians shall be named.
5. When multiple valedictorians are named, the student(s) with the next highest G.P.A. will be selected as the salutatorian(s).
6. Students who become residents of the District due to parental change in residence shall be exempt from the four-semester stipulation stated in the first paragraph.

GRADING AND CLASS STANDING

Grades at BCHS are calculated on a numerical or alphabetical basis. The following scale will be used to interpret those grades:

A = 90 - 100
B = 80 - 89
C = 70 - 79
D = 60 - 69
F = 0 – 59

In averaging grades for class standing, all classes that issue a percentage grade will be used. Student eligibility for the National Honor Society is contingent upon having earned junior standing. Student eligibility for valedictorian and salutatorian honors is contingent on having earned senior standing.

GRADUATION REQUIREMENTS AND DIPLOMAS

Any student having successfully completed all requirements for graduation is eligible to participate in the graduation exercise conducted by Bloom-Carroll High School. Students participating in the ceremony must meet the following requirements.

1. Students must have successfully completed all requirements contained in the Ohio Revised Code and set by the State of Ohio Department of Education.
2. Students graduating early must have filed the required application papers.
3. All financial obligations must be satisfactorily completed.
4. All disciplinary obligations must be satisfactorily completed.
5. Participation in graduation rehearsal is required for participation in graduation ceremonies.
6. Students participating in the ceremony must wear the prescribed cap/gown/tassel and follow the graduation dress code.
7. All attendance obligations must be satisfactorily completed.
8. Students eligible to participate in the graduation ceremony will exhibit decorum that will not be disruptive nor bring undue attention to themselves.

Graduation Requirements for the Class of 2023 and Beyond

<u>First - Cover the Basics</u>

You must earn a minimum total of 22 credits in specified subjects to graduate from Bloom-Carroll High School in addition to taking your required tests. You must also receive instruction in economics and financial literacy. Students must complete at least two semesters of fine arts between grades 7-12. Electives are to include successful completion of two semesters of Fine Arts and one full credit from Business, Technology, Fine Arts or Foreign Language.

English – 4 Credits
Financial Literacy – ½ Credit
Health – ½ Credit
Mathematics – 4 Credits, one must include Alg. 2 or equivalent
Physical Education – ½ Credit or P.E. Waiver
Science – 3 Credits, including a Life, Physical and an Advanced Science
Social Studies – 3 Credits, including at least ½ World, 1 U.S. & ½ Government
Electives – 6.5 Credits

<u>Second - Show Competency</u>

Earn a passing score on Ohio's high school Algebra 1 and English 11 tests. Students who do not pass the test will be offered additional support and must retake the test at least once. Is testing not your strength? After you have taken your tests, there are three additional options to show competency.

Option 1: Demonstrate Two Career-Focused Activities

Foundational
-Proficient scores on WebXams
-A 12-point industry credential
-A pre-apprenticeship or acceptance into an approved apprenticeship program

Supporting
-Work based learning
-Earn the required score on WorkKeys
-Earn the OhioMeansJobs Readiness Seal

Option 2: Enlist in the Military
Show evidence that you have signed a contract to enter a branch of the U.S. Armed Services upon graduation.

Option 3: Complete College Coursework
Earn credit for one college-level math and/or college level English course through Ohio's free College Credit Plus Program.

Third - Show Readiness
Earn two of the following diploma seals, choosing those that line up with your goals and interests. These seals give you the chance to demonstrate academic, technical and professional skills and knowledge that align to your passions, interests, and planned next steps after high school.

At least one of the two must be Ohio-designed:
-OhioMeansJobs Readiness Seal (Ohio)
-Industry-Recognized Credential Seal (Ohio)
-College-Ready Seal (Ohio)
-Military Enlistment Seal (Ohio)
-Citizenship Seal (Ohio)
-Science Seal (Ohio)
-Honors Diploma Seal (Ohio)
-Seal of Biliteracy (Ohio)
-Technology Seal (Ohio)
-Community Service Seal (Local)
-Fine and Performing Arts Seal (Local)
-Student Engagement Seal (Local)

Types of Diplomas Awarded:

Standard Diploma
To be awarded the Standard Diploma, the student shall be required to meet all credit & course criteria established by the Bloom-Carroll Board of Education

Honors Diploma
Students may earn an honors diploma if they meet the Honors Diploma criteria as outlined by ODE.

SCHOOL COUNSELING

The counseling program is organized specifically to help students help themselves. The students will be encouraged to discover and understand their abilities, aptitudes, interests, and potential limitations. School counselors will be in their offices during scheduled periods, and students are invited to schedule appointments during study halls. Students desiring to see a school counselor are asked to complete the "Request to see Counselor" form, which can be obtained in the office or study hall, or to email their counselor directly. Every attempt will be made to talk with the student as soon as possible. Emergency needs will be handled on a special basis.

NATIONAL HONOR SOCIETY

The National Honor Society consists of those juniors and seniors who have demonstrated strong leadership, high academic skills, personal integrity, and abundant participation in extra-curricular activities throughout their high school careers. These upperclassmen become eligible at the end of the first semester of their junior year by earning a cumulative G.P.A. of at least 3.5. In the spring, eligible upperclassmen will receive a letter and an email entailing their steps to apply. An application form must then be completed, proving by signed documentation the other three tenets of NHS – service, leadership, and character. A student is required to have evidence in all three areas in order to remain a candidate for membership. Once the documentation has been returned, a Faculty Committee of five teachers appointed by the principal will determine membership. This Faculty Committee is required by The National Constitution. A formal induction ceremony will be held each March.

PHYSICAL EDUCATION WAIVER

A student, who, during high school, has participated in interscholastic athletics, marching band, color guard, or cheerleading for at least two full seasons is not required to complete any physical education courses as a condition to graduate. This only holds true for meeting the Physical Education requirement. However, by choosing this path, the student will be required to complete 7.0 electives instead of 6.5. Students should see their counselor to obtain a P.E. Class Replacement form that is to be submitted back to the counselor.

PROGRESS BOOK

Progress Book is an electronic grading system that allows teachers to enter grades, homework assignments, lesson plans, and other pertinent information regarding the students of Bloom-Carroll. Parents and students can access the students' educational information by obtaining a user name and password provided at the school. Progress Book is a valuable educational tool that helps increase communication between school and home.

REPEATING COURSES

Students who have failed a required course must repeat that course until a passing grade is earned. Repeating an elective course shall also be an option for students who have earned grades, which do not indicate adequate competency to advance to the next level (e.g., Spanish II after Spanish I). Coursework may be completed at the Bloom-Carroll Schools or through another program approved by the principal.

An elective course may be repeated. Repetition is conditional upon agreement of the instructor(s), counselor, and parent and on availability of classroom space. Elective foreign language courses must be re-taken in sequence or taken concurrently with the next level of foreign language course (e.g. a student wanting to repeat French I must repeat the course prior to passing French II or take it concurrently with French II (a student who has successfully completed French V cannot then repeat French I).

When a student repeats a course, the higher of the two grades will be included in the cumulative grade point average and on transcripts; the lower grade will be deleted from the same if repeated in the classroom the immediate following school year. No additional credit(s) may be earned for repetition of coursework for which a student has already received credit.

Remedial coursework offered outside the regular educational environment (i.e. Summer School, Online Remediation, Remedial Correspondence Courses) in which credit is earned will result in the letter grade being included in the GPA computation. The remedial course grade earned and the original course grade will both be included in the GPA calculation. If a student has earned credit for a course and chooses to repeat the course through a remedial program, then no additional credit may be earned.

SCHEDULE CHANGE POLICY

Due to the commitments for staff assignments and the ordering of supplies and texts, student changes will not be permitted except in unusual circumstances. Acceptable reasons for changes are as follows:

A. Correction of errors,
B. Changes necessitated by failure,
C. Teacher recommended subject level adjustments;
D. Addition of a class (for a study hall the same period), and/or
E. Class size balancing, and/or
F. Conflicts in courses requested the prior school year.

Requests for schedule changes must go through the guidance counselor(s). The following rules apply:

A. No schedule change will become final until approved by a counselor.
B. No year-long class may be dropped after the end of the 10th school day of the first nine week grading period, nor semester class after the 5th school day, without receiving zeroes (0's) for the remainder of the course (exceptions may be made after a conference among student, parent, principal, counselor and teacher(s).)
C. Parent approval is required for all major changes and may be required at the counselor's discretion.
D. Students must follow their schedule until all paperwork requirements have been completed and the class has shown up in ProgressBook.

Availability of all courses at Bloom-Carroll is subject to change without notice. Minimum enrollment requirements, teacher availability, and/or scheduling conflicts may affect course offerings.

SCHOLASTIC AWARDS

A senior awards ceremony will be held each spring to honor students who have demonstrated outstanding academic achievement and to promote academic excellence at BCHS. Underclassmen awards are distributed to students in the classroom setting.

BCHS Academic Award

Each student's cumulative grade point average will be used to determine eligibility. At the end of the first semester, the grades in all courses that assign a percentage grade will be tabulated. All incompletes must be made up within one week following the end of the semester in order for the student to be eligible for an award.

First-Year Academic Awards (sophomore, junior, or senior)

1. The student must be enrolled in a minimum of 5 academic credits and have earned 5 academic credits in the preceding year.
2. A 3.5 cumulative grade point average or higher must have been attained for all high school work attempted in grades 9 - 12.

Second-Year Academic Awards (junior and senior)

1. The student must be enrolled in a minimum of __5__ academic credits and have earned 5 academic credits in each of the two preceding school years.
2. A 3.5 cumulative grade point average or higher must have been attained for all high school work attempted in grades 9 - 12.

Third-Year Academic Awards (senior)

1. The student must be enrolled in a minimum of 5 academic credits and have earned 5 academic credits in each of the three preceding school years.
2. A 3.5 cumulative grade point average or higher must have been attained for all high school work attempted in grades 9 - 12.

BCHS Certificate of Outstanding Achievement

An optional course certificate, which may be awarded to a student who has maintained an "A" average (90-100) for each of the three grading periods in a particular subject area.

Honor Rolls - Board Policy IKD

Requirements for Making the Honor Roll for Grades 9-12:

Principal's Honor Roll

Any student receiving a 90% or higher in every subject for which a percentage grade is given during the nine-week period shall be placed on the Principal's Honor Roll for that nine-week period.

Distinguished Honor Roll

Any student whose average percentage grades are 90% or higher during a nine-week period for which a percentage grade is given during the nine-week period shall be on the Distinguished Honor Roll for that nine-week period. Any grade below an 80% (B) will disqualify the student from the Distinguished Honor Roll.

Honor Roll

Any student whose average percentage is 80%–89% during a nine-week period for which a percentage grade is given during the nine-week period shall be placed on the Honor Roll for that nine-week period. Any grade below a 70% (C) will disqualify the student from the Honor Roll.

*Any student determined guilty of cheating by a teacher or principal shall be removed from the Honor Roll for that nine-week period. This policy governs the elementary, middle and high schools.

TEXTBOOKS

Most textbooks are furnished by the school and are issued to the student at the beginning of the course. Students are responsible for the care of that book until it is returned at the termination of

that course. Any costs incurred through loss or damage of texts will be assumed by the student. Failure to pay assessed charges may result in the withholding of student graduation diplomas, and/or transcripts showing courses completed or credits earned.

SECTION III – CURRICULUM

Sexual Violence Prevention Education (S.B. 288 134 G.A.)

Ohio law requires schools to provide students in grades seven through twelve with developmentally appropriate instruction in sexual violence prevention. Under the new law, the information provided is legally prohibited from being connected in any way to any individual or entity that provides, promotes, counsels, or makes referrals for abortion services or related services.

As a parent or guardian, you have the right to inspect the instructional materials that will be used for the sexual violence prevention lessons. To do so, please send a request by email to your building's principal.

SECTION IV – STUDENT ACTIVITIES

CAFETERIA/LUNCH

Bloom-Carroll High School does not permit students to leave for lunch (closed campus). Students leaving school grounds for any reason without permission is considered truancy, and will be disciplined accordingly. Fast food delivered to students is discouraged and must be consumed in the office. Special occasions should be cleared by a principal in advance.

-Breakfast is available every day at the price of $1.25.
-Student lunch price is $3.00 (subject to change annually).
-Free and reduced prices apply to breakfast and lunch.
-Students will have a choice of the regular menu lunch, a sack lunch, or their choice of salad.
-Lunch includes choice of hot entrees, salads, fresh fruits and vegetables, 1% low fat milk or non-fat chocolate milk.
-Breakfast includes choice of daily entrée or cereal, fruit juice, 1% low fat milk or non-fat chocolate milk.

The cafeteria will generally feed 300 - 400 students each day over two or three lunch periods. Your classmates following you in the lunchroom would enjoy eating in the same clean surroundings as the first lunch period. Please be considerate of your fellow students and the cooks:

A. Deposit all lunch litter (disposable trays, utensils, etc) in appropriate wastebaskets.
B. Leave the table and floor surrounding you clean for your classmates.
C. All food must be eaten in the designated lunch areas (ie: cafeteria, hallway, courtyard) during school hours.
D. Do not cut in line.
E. Courtesy to the food service staff is expected.
F. Have your lunch code ready and any money out and unfolded when you get to the cashier.
G. Large bills of money cannot be changed at the beginning of the line.

H. Students must be seated in the designated lunch areas; going to classrooms during lunch is not permitted except when approved for tutoring.

PAYSCHOOLS

This system allows payment of school lunches, class fees and pay-to-participate fees with a credit or debit card through a secure website. Parents are able to access the website from a link on our school website, or by going to www.payschoolscentral.com. The only things you need to register are an e-mail address along with your student's ID number. Contact the Treasurer's office or the Student Services Secretary, Theri Kackley, if you have questions or would like more information.

SECTION V – STUDENT CONDUCT

ATTENDANCE

Policy: The Bloom-Carroll Local School District is committed to providing the best possible education for its students. Being in class every day helps the students do their best. When students are absent, they miss class instruction and discussion. Make-up work cannot provide all the information that was missed. Therefore, all students are urged to plan personal activities outside school times. These activities include dental appointments, personal errands, shopping, senior pictures, etc.

Length of School Day

All students must attend classes on a full day or nine-period basis unless the student is enrolled in an approved vocational program or participating in the College Credit Plus program. Juniors and Seniors with a Late Arrival/Early Dismissal may be released early with proper documentation filed in the office. (See Late Arrival/Early Dismissal, pg. 27)

Adult Students (18 years of age or older) must abide by all of the rules listed in this handbook. The principal reserves the right to grant an 18-year-old student permission to enroll him/herself if the student can verify written proof that he/she is living outside the parents' home.

Excused Absences

The following are reasons for which students may be excused (Documentation for excused absences must be received within 3 days of the absence):

1. Personal illness - Parent notification may be utilized for up to 72 hours (approximately 12 school days). Additional absences will require verification from a health professional other than a parent/guardian.
2. Illness in the family – necessitating the presence of the child.
3. Quarantine of the Home – limited by the proper health officials.
4. Emergency or other set of circumstances in which the judgement of the Superintendent constitutes a good and sufficient cause for absence from school, which may include but not be limited to absence due to documented medical appointments.
5. Needed at home to perform necessary work directly and exclusively for parents or legal guardians for a limited period of time when approved in advance by the Superintendent (applies to students over 14 years of age only when all statutory obligations have been met for such excusal);
6. Death in the family (applies to absences of up to 18 school hours unless a reasonable cause may be shown for a longer absence);

7. Observance of up to three religious expression days per school year in accordance with ORC 3320.04.(Does not count toward Chronic Absence.)
8. Traveling out of state to attend a Board-approved enrichment activity or extracurricular activity (applies to absences of up to 24 school hours);
9. Post-Secondary visitation, for which a student may be marked "present" for such absences for up to three days per school year;
10. Pre-enlistment reporting to a military enlistment processing station, for which a student may be marked as "present" if the absence is used to help fulfill graduation requirements;
11. Absences of a student of a military family for purposes of visiting their parent, legal guardian or custodian who is an active duty member of the uniformed services that has been called to duty for, is on leave from, or immediately returned from deployment to a combat zone or combat support posting;
12. Absences due to a student's placement in foster care or change in foster care placement or any court proceedings related to their foster care status;
13. Absences due to a student being homeless, or
14. Attending a driver education course outside of core curriculum (applies to absences of two hours per day, up to eight hours maximum, which cannot excess four consecutive days or can no nonconsecutive) or
15. As determined by the Superintendent.

A student who is absent from school without a parent's knowledge may be required to make up time missed immediately.

The Board does not believe that students should be excused from school for non-emergency trips out of the District. Children who are taken out of school for trips or vacations for 3 or more days must have prior permission by the administration. The parent/student will be responsible to arrange for this, and they must not expect any work missed to be re-taught by the teacher. If arrangements are not made before the trip, and with the teachers, the student will be expected to make up the work upon return to class. **ALL ABSENCES THAT DO NOT MEET ALL OF THE ABOVE REQUIREMENTS WILL BE UNEXCUSED. <u>School work cannot be made up for any unexcused absences</u>.**

Reporting a Student Absent

In accordance with the state law (Missing Child Act – Ohio Revised Code 33.3.205), parents or guardians are required to call the attendance office no later than 7:50 AM to report their child absent that day – voicemail is available 24 hours a day by calling 740/756-4317 and leaving the following information:

1. the student's name,
2. the reason for the absence,
3. the name/relationship of the person calling, and
4. a number where you can be reached, if necessary.

If an absence has not been reported, an automated call of your child's absence will be made within 120 minutes of the start of the school day.

Habitual Truancy *(H.B. 410)*

1. If a student is absent 30 or more consecutive school hours, absent 42 or

more hours in one month, or absent 72 or more hours in one year without a legitimate excuse; he/she will be considered "habitually truant", and appropriate authorities will be contacted.

2. After 72 hours of absences which are not accompanied by a doctor/dentist note, absences will be recorded as unexcused. This applies even if a parent calls or writes an excusal note.

    1) In accordance to HB 410 when a student reaches 72 hours of unexcused absence, a letter will be mailed home by an administrator, and an administrative hearing may be scheduled with the principal/assistant principal, guidance counselor, and the truancy officer. This meeting will address an attendance plan for the remainder of the year and notify the family of possible charges being filed due to truancy. This hearing will be held in lieu of filing a complaint against the student in Juvenile Court. This hearing will be held at the student's school.

    2) Additionally, during this meeting, the student may enter into a "School Attendance Contract", which outlines expectations for the rest of the school year. By reaching 80 or more **unexcused** hours, the student forfeits the privilege of attending school-sponsored events such as school dances, prom, and athletic events. Senior students who reach 100 or more unexcused hours in a school year will forfeit the privilege of participation in Bloom-Carroll's Graduation Commencement. This contract will be signed by the student, parent/guardian, and school official.

Notification of Chronic Absences (Effective 9/30/2025)
As part of Ohio's updated attendance laws (House Bill 96), BCLSD is required to notify families when a student is at risk of becoming chronically absent. Under the law, a student is considered chronically absent when they miss 10% or more of the total required instructional hours for the school year, regardless of whether absences are excused or unexcused, including medical absences.

Notifications of chronic absences will be sent at 45 hours and again at 72 hours. If attendance concerns continue, the District may follow up with additional support and suggested intervention.

Planned Absences
The following are considered planned absences:

1. **Early Dismissal** – Students needing to leave school early must present a note from the parent to the office between 7:15 AM and 7:30 AM. Upon return to school, documentation of the appointment must be provided.

2. **Family Vacations** – It is recognized that employers cannot always grant vacation time that falls within the school summer vacation or holidays. In order for families to be together, some family trips must be scheduled during school time. A parent or guardian must submit a written request to the principal's office at least one week in advance of a planned vacation which results in an absence of 3 or more days. The student will then be issued a vacation form, which must be signed by all of his/her teachers. It is the responsibility of the student to make arrangements with his/her teachers for assignments and make-up work (refer to

make-up work policy). *Note: a student will not need to complete a vacation form for two days or less; however, we do request that the office be informed prior to any vacation days.*

****Vacation time does count towards hours of chronic absence.****

3. **Post-Secondary Visitation** – Students will be approved for a maximum of three (3) college visits. Any post-secondary visits beyond three days must be done with special permission from the principal. A parent or guardian must submit a written request to the office three days in advance of the visit. The student will obtain a post-secondary visit form from the office prior to his/her visit and obtain signatures of the guidance counselor and parent. This form should then be completed by an authorized representative overseeing the visit and returned to the office BEFORE 7:30 AM the next day school is attended as verification of the visit.

4. **Religious Expression Days** (H.B. 214) – Families/Students are allowed up to 3 days per school year that do not count against the students' attendance hours. Students are given up to three (3) religious expression days per school year provided that the parent or guardian provides written notice to the school or district of the selected days within 14 school days of the start of school (or within 14 days of a newly enrolled student's first day in the school or district). Effective Oct. 24, 2024

5. **Other** – In certain instances, approval may be given in advance for absences if determined by the principal/assistant principal to be appropriate.

Truancy/Unexcused Absences
A student who is absent from school without the consent of his/her parent(s) or guardian is considered truant. A student who fails to bring a written excuse from his/her parent(s) or guardian when returning to school following an absence will be considered truant if parental contact has not been made on the day of the absence.

Truancy from a class or school will not be tolerated and may result in the following disciplinary action:

- For each day of truancy, the student will be assigned two Wednesday and/or Saturday schools.
- For a one-half day of truancy, the student will receive one day of Wednesday and/or Saturday school.
- Consequences of repeat offenders will include make-up time through Wednesday/ Saturday School.

Truancy Policy
The Bloom-Carroll Board of Education endeavors to reduce truancy through cooperation with parents, through investigating the causes of absences, and through the use of strict guidelines in regard to tardiness and unexcused absence.

A "habitual truant" is any child of compulsory school age (6-18) who is absent without legitimate excuse 30 or more consecutive hours, 42 hours in a month, or 72 hours in a year.

When the Board's designee determines that a student has been truant, and the parent, guardian, or other person having care of a child has failed to ensure the child's attendance in school, State law authorizes that the Board or designee may require the parent to attend a specified educational

program. This program has been established according to the rules adopted by the State Board of Education for the purpose of encouraging parental involvement in compelling the child's attendance at school. As per Board policy, the designated office (principal or assistant principal) must investigate any case of supposed truancy within the District and must warn the child, if found truant, and the child's parent in writing of the legal consequences of being "habitual" truant. The parent is required to have the child attend school immediately after notification.

For correction of the "habitually truant" student, the School District may develop a specialized Absence Intervention Plan. Absence Intervention Plans (AIPs) incorporate academic and non-academic supports to help the student and remove barriers to regular attendance; lack of correction may result in filing a complaint with juvenile court.

Other intervention strategies that may be included when available are as follows:

1. Providing counseling for a habitual truant,
2. Requesting or requiring a parent having control of a habitual truant to attend parental involvement programs,
3. Requesting or requiring a parent of a habitual truant to attend truancy prevention mediation programs,

Make-up Work

Regular attendance is mandatory. However, if illness or other excused absences causes a student to miss school or classes, it is the STUDENT'S responsibility to make arrangements to make up the missed work. The following guidelines only apply for work that is missed for excused absences from school/classroom.

The teacher and student will set a time for all work to be completed. The time allotted to make up the missing assignments should not exceed the time the other students had to complete the same assignment(s) (Saturday and Sundays are included for make-up days). No make-up work shall extend beyond 10 school days, and any work not made up within the time allowable shall be recorded as a failing grade. When requesting missed (class) assignments, please allow 24 hours for collection of materials from teachers. Books and work may be picked up in the high school office before 3:00 p.m. Please note: homework and assignments may also be posted on the B-C website located at www.bloom-carroll.com. **Work cannot be made up for any unexcused absences.**

Detentions

A student may be detained after school or required to come to school early by a teacher, after giving the student and his/her parents one day's notice.

Tardies to School

1. School begins at 7:30 am. Students must be in their 1st period class by the 7:30am bell or they are considered tardy to school. If a student arrives to school after 8:00am, they are considered partially absent. Students arriving after the 7:30 bell must sign in at the office using the SchoolSAFEid kiosk to get a pass to class. If a student doesn't start their day at 7:30 am, then the tardy period will be considered the first 30 minutes of their first class of the day. Any student arriving later than 30 minutes is considered absent.
2. Any school tardy due to a medical or dental appointment and accompanied by a doctor or dentist note will be excused.
3. Any other school tardy will be coded as unexcused.
4. Repeated tardiness is defined as a student who has been tardy (unexcused) three or more times during a given semester.

5. The following will apply to repeated tardiness to school each **semester:**
   3rd tardy – meeting with the principal/assistant principal and a report provided to the student of dates/times of the previous tardiness.
   4th tardy – detention
   5th tardy – detention
   6th & 7th tardy – 2 hour Wednesday/Saturday School
   8th & 9th tardy – 4 hour Wednesday/Saturday School
   10th tardy – 4 hour Wednesday/Saturday School

If a student accrues more than 10 tardies, further disciplinary action will be at the principal's discretion, up to and including Out of School Suspension.

Classroom Tardiness

Students are permitted two classroom tardies each **grading period**. The 3rd tardy in a grading period results in a teacher assigned detention. Continued tardiness within the same grading period is considered excessive and will result in office referrals with the following consequences:

4th Classroom Tardy – Office issued detention
5th Classroom Tardy – 2 office issued detentions
6th Classroom Tardy – 2-Hour Wed./Sat. school
7th Classroom Tardy – 4-Hour Wed./Sat. school

Unexcused Classroom Absences (any unexcused absence – no work can be made up)

Late Arrival/Early Dismissal

Juniors and Seniors may apply for a late arrival (after 1st period)/ early dismissal (after 8th period). Juniors and Seniors may be denied an early dismissal if their GPA is below a 2.0 the proceeding grading period, if they are failing a class required for graduation, and/or have poor attendance. Juniors and Seniors who have passed the End of Course State Assessments or are on track for an Alternative Pathway to Graduation and achieve the grade point average established by the BCHS administration may request late arrival/early dismissal. Students requesting late arrival/early dismissal must complete the proper form and have parent/guardian permission. Late arrival/early dismissal may be revoked or denied by the BCHS administration for any violation of the serious misconduct code and excessive absences or tardies. Schedule changes will not be allowed to accommodate a late arrival/early dismissal. Any student approved for early dismissal must leave the school premises immediately after 8th period and may not return to campus to catch a bus after ninth period.

ATTENDANCE (ATHLETIC)

Athletes must be present the day of a scheduled practice to practice that day. Athletes must be present the day of a contest and on the day following the contest to be eligible for the next scheduled activity. The next scheduled activity can be a game or practice. Students who arrive to school after 7:30 a.m. but before 8:00 a.m. will be considered tardy and are able to participate that evening. Students arriving to school or leaving school after 8:00 am will be considered absent. If a student doesn't start their day at 7:30 am, then the tardy period will be considered the first 30 minutes of their first class of the day. Any student arriving later than 30 minutes is considered absent. For partial day absences relating to athletic eligibility purposes, only documentation from a doctor/medical professional will excuse the absence.*

**See Athletic Handbook for detailed information.*

ATTENDANCE (PERFECT)

Perfect attendance is recognized as students without a blemish, precise accountability, exactness and flawlessness of record. The student is in school every second of every day. Thus, early dismissals, late arrivals or having an excuse of some type to be out of the building **does** count against this award.

BEFORE AND AFTER-SCHOOL EXPECTATIONS

Upon arriving to school each morning, students are to enter the building and remain in the front hall or cafeteria until the morning bell sounds (7:15am) to send them to class. During the school day, students are not permitted to be outside the building, leave the school grounds, or congregate any place else on school property. After school, students are not permitted to congregate inside/outside on school property unless the student participates in a club or extra-curricular activity.

BEHAVIOR AT SCHOOL SPONSORED EVENTS

Students are reminded that their behavior at public performances relates directly to them personally, the entire student body, and the community. Inappropriate behavior at school-sponsored performances is subject to school disciplinary action, just as during the normal school day. If students are not in good standing academically, behaviorally, or have poor attendance, they may be denied participation.

CODE OF CONDUCT

Student Rules of Conduct: Scope of Jurisdiction and First Warning

This code of conduct is in effect while students are under the authority of school personnel or involved in any school activity. This includes but is not limited to school buses and property under the control of school authorities, and while at interscholastic competitions, extracurricular events, or other school activities or programs. In addition, this Code of Conduct includes:
1) misconduct by a student that occurs off school district property but is connected to activities of incidents that have occurred on school district property; and
2) misconduct by a student that, regardless of where it occurs, is directed at a district official or employee or the property of an official or employee.

Student possession of these rules constitutes a first warning. No further warnings will be given.

Authorization

The administration shall have the power and the responsibility to regulate student behavior and to discipline students whose behavior is judged unacceptable. Disciplinary action may be adjusted at the discretion of the administrator.

Expectations

It is the goal of Bloom-Carroll Local Schools to help prepare students to become responsible school and community citizens by learning to conduct themselves in a manner acceptable by established standards. The District believes that the best form of discipline is self-imposed, and that young people must assume responsibility for their behavior and be willing to accept consequences for violations of those established standards. The rules also apply to any form of student misconduct directed at a District official or employee or the property of a District official or employee, regardless of where the misconduct occurs.

Required Behaviors

Bloom-Carroll High School students will be required to behave in the following manner:

-Abide by national, state, and local laws as well as school rules;

-Respect the personal rights and property of others;
-Act respectfully and courteously to adults and other students;
-Be prompt to school and attentive in class;
-Cooperate with others while working toward common goals;
-Complete assigned tasks on time and as directed;
-Work to maintain a school environment that is friendly, safe, and productive;
-Act in a manner that reflects pride in self, family, community, and school;
-Obey legal authority on school grounds and at school activities in other communities; and
-Act respectfully towards each other – PDA is not acceptable.

Bloom-Carroll Local Schools will not tolerate any form of violence, disruption, inappropriate behavior, or truancy. In addition to disciplinary action specified in handbooks, the District Administration shall develop strategies that will prevent students from demonstrating prohibited behavior.
In most cases of inappropriate student behavior, one or more of the following disciplinary procedures will be administered:

A. Conference involving any combination of parents, teachers, principal, and student,
B. Detention,
C. Saturday/Wednesday School,
D. Other necessary and appropriate action, as determined **by the principal.**

PROHIBITED BEHAVIORS

1. Use of Drugs: Narcotics/Controlled Substances, Alcoholic Beverages, Stimulant Drugs, Prescription Drugs, Over-the-Counter Medications, Mind Altering Substances, Nonalcoholic Beer, or any Drug Paraphernalia - during any hours a student is on school premises, or authorized to transportation, or any school sponsored activity held on or off the school premises, students shall not knowingly possess, use, sell, offer to sell, offer to purchase, supply, or transmit; alcohol, nonalcoholic beer, and/or other drugs or drug paraphernalia including but not limited to over-the-counter medications, caffeine pills, cold medicines, herbal supplements, vitamins, inhalants, and controlled substances. Students who possess large sums of money may cause the administration to have reasonable suspicion of drug related activities.
Possession—includes, without limitation, retention on the student person, in purses, wallets, lockers, desks, backpacks, bags, automobiles parked on home school property or at any other school while in attendance of a school function.
Use of—is defined as showing signs of chemical misuse such as staggering, reddened eyes, odor of chemicals or alcohol, nervousness, restlessness, memory loss, abusive language, falling asleep in class, or any other behavior not normal for the particular student. Use also includes consuming any amount of alcohol or drugs prior to attending school or a school related activity through admission or detection.
Drugs/Drug paraphernalia—includes, without limitations, steroids, poisonous intoxicants, anabolic steroids, or any other body building drugs, look-a-like substances, narcotics, depressants, stimulants, hallucinogens, counterfeit controlled substances, marijuana, and prescription drugs, (unless prescription was authorized by a licensed physician, and drugs are kept in the original container. The original container must contain the student's name and the directions for the proper use of the medication.), or any drug type paraphernalia. All medicine will be kept in the nurse's office.

A. **Distributing, selling, or offering to sell drugs or alcohol** – a student shall not have in his/her possession a quantity that can be construed as being possessed for sale or transmittal by that student.

B. **Counterfeit Controlled Substances** - a student shall not possess, make, conceal, supply, transmit, sell or offer to sell, give, or deliver a counterfeit controlled substance. "Possession." A student shall not directly or indirectly represent or describe a "counterfeit controlled substance" as a "controlled substance."

1. Any drug that is identified by a trade name or trademark without authorization of the owner of the trade name or trademark.
2. Any unmarked or unlabeled substance that is represented to be a controlled substance with a specific trade name or trademark.
3. Any substance that is represented to be a controlled substance, but in fact is not a controlled substance, or is different than the substance being represented.
4. Any substance other than a controlled substance that a reasonable person would believe to be a controlled substance because of its similarity in shape, size, and color or its marking, labeling, packaging, distribution, or the price for which it is sold or offered for sale.
5. The use, possession (including being under the influence), and/or distribution of supplements/herbal remedies, is prohibited. Students with a prescription for FDA-approved medication, including CBD products, should follow the directives of District's medication policy (JHCD & JHCD-R-1).

C. Other - Students found in possession, use, or distribution of products or substances derived from or containing any amount of any cannabinoid, marijuana, THC, hemp, cannabis sativa L, or CBD is subject to discipline under this section of the Code of Conduct.

2. Use of Tobacco

Students shall not possess, use or distribute tobacco in any form including but not limited to cigarettes, tobacco, snuff/dip, nicotine, e-cigarettes (vapor-pens), alternative-nicotine products, lighters or any look-a-like substance that could reasonably be considered a tobacco product, whether the substance contains nicotine or not, on school premises, or in transportation to and from school premises.

3. Student Demonstration/Disruption

Students are guaranteed their rights to freedom of expression. However, any expression that disrupts school activity, or infringes on the rights of others, will not be tolerated.

4. Possession of a Weapon or Dangerous Object

A student shall not possess, transmit, or conceal a dangerous weapon, dangerous instrument, ammunition, or look-alike counterfeit weapon, or instrument. Such items include, but are not limited to, explosives, fireworks, mace, firearms, knives, guns, gun-shells, gun ammunition, or any object that can reasonably be considered a dangerous instrument. Look-alike weapons could include, but are not limited to, starter pistols, stun-guns, air-soft guns/rifles, paintball guns, or any object a reasonable person might consider, under the circumstances, a weapon, or dangerous instrument.

5. Purposely Setting a Fire

Setting a fire or possessing elements that could result in a fire (matches/lighters) or endangering school property and its occupants is prohibited. Such possession may result in suspension/expulsion.

6. Fighting
Fighting with, hitting, or striking in any manner a staff member, student, or other persons associated with the District, which may or may not cause injury, is prohibited. Any such violation may result in suspension, expulsion, and filing of criminal charges. Any verbal, profane, nonverbal, bullying, or other non-contact action considered to be threatening by any staff member, student, or other district personnel shall be prohibited,

7. Threats of Violence
NO THREATS OF VIOLENCE WILL BE TOLERATED. Students shall not make any threats, suggestions, or predictions of violence against any person or group of persons or to the school building-whether made orally, in writing, or via e-mail or any other form of electronic communication. No threat of violence will be considered a joke. Any bomb threat or threat of violence-whether or not made during school hours or on school grounds-shall result in immediate suspension and/or expulsion and may result in expulsion for a period of one calendar year. The district reserves the right to hold the student responsible for any cost and/or damages incurred by the district because of a threat. STUDENT RESPONSIBILITY: In order to maintain a safe environment for all, students are asked to report any and all threats of violence, including jokes and threats of violence, made to self, others, and/or property.

8. Extortion
Any use of threat, intimidation, force, or deception to acquire anything from another person is prohibited.

9. Gambling
Any form of gambling, including, but not limited to, casual betting, betting pools and organized sports betting, is prohibited. Any student betting on an activity of which he/she is a part may be permanently banned from that activity.

10. Falsification of Forms or Identification
Forgery or falsification of school documents, such as hall passes, bus passes, permission forms, parent notes, etc., is prohibited. Parents will be notified and discipline assigned to the offending student.

11. Cheating/Plagiarism
Academic dishonesty, such as cheating, plagiarizing, and/or copying, is prohibited – this includes using Generative Artificial Intelligence (AI) to produce student work and take credit as their own. This includes any attempt to assist others to engage in prohibited behavior. Violations will result in loss of assignment credit and may lead to denial of credit for the class.

<u>Cheating Policy:</u>
I. Each teacher should:
- A. Provide specific information to students concerning violations and penalties the first day of class.
- B. Explain rationale for enforcement:
  - i. Honesty (present original work)
  - ii. Promoting scholarship
- C. Supervise testing situation closely:
  - i. Circulate
  - ii. Assign appropriate seating
  - iii. Question suspicious behavior (private conference)

II. Proposed Standards:

A. First offense – assign "0" for the work and call home. Warn parents and students that the next step is "0" for the nine weeks.

B. Second offense – assign "0" for the grading period and call home.

C. Third offense - referral to the office, "0" for the semester and/or removal from class with a "0".

12. False Alarms/False Reports

False alarms or reports, such as fire alarms, false 911 calls, or other reports that endanger persons in the building, responding authorities or persons in the community, are violations of the law and strictly prohibited.

13. Explosives

Any explosive object, such as fireworks, smoke bombs, small firecrackers, poppers, or chemical chain reaction objects, is prohibited.

14. Trespassing

Schools are allowed by law to restrict access to property. When a student has been removed, suspended, expelled or permanently banned from school, he/she may not be on school property without principal permission. Non-students who drop off or pick up students before, during, and after school are to remain in their vehicles and leave immediately after dismissal.

15. Theft

Theft of personal or school property is prohibited and a violation of law. Students are encouraged not to bring items of value to school that are not required for the educational process without prior approval by the principal. Bloom-Carroll Local Schools is not responsible for personal property. Aiding and abetting a theft will also result in school discipline.

16. Disobedience/Insubordination

By law, school personnel direct and oversee students as a parent would. If given a reasonable directive, students are expected to comply. Disobedience/insubordination will result in disciplinary action.

17. Disrespect

The use of abusive or obscene language toward another student or school employee that they deem offensive, including obscene gestures and indecent exposure, is prohibited. Also, any action taken towards another individual that involves hitting, unwanted/non-incidental touching, biting, scratching, poking with an object/body part, kicking, and spitting on one of the following: another person, their belongings, their food, or any other item. These behaviors and any other behaviors of similar delineation are unacceptable and prohibited.

18. Vandalism/Damaging

Vandalism, damaging, or any disregard for school or private property of students, staff or community residents is prohibited. The school district is not responsible for any damaged or stolen personal property. Repair/replacement cost will be the responsibility of the parent/ guardian of the student in question.

19. Persistent/Habitual Tardiness or Absence

Students are required by law to be in attendance at school, all day, or provide a legitimate excuse. Establishing good attendance habits serves the student lifelong in the work world. Violations of

the school attendance policy may include detention, suspension, expulsion, court referral, loss of credit, and loss of driver's license. **See School Attendance Policy**

20. Unauthorized Use of Facility/Property
Students are prohibited from using school facilities or property without the permission of or supervision by school personnel.

21. Refusal to Accept Discipline
Informal discipline, such as detention, Wednesday School, or Saturday School may be used to enforce the Student Code of Conduct. Refusal to accept informal discipline will result in stronger disciplinary actions including suspension, expulsion, or the filing of criminal charges.

22. Displays of Affection
Open display of affection during school or school-sponsored events is inappropriate and prohibited.

23. Possession of Electronic Equipment

Electronic Equipment is any type of electronic communication and/or recording device, such as cell phones, smart watches, smart glasses, etc. The student assumes all risks in bringing such devices onto school property and to school related functions.

Student cell phone usage is restricted during the instructional day.
In accordance with Ohio Law and Ohio Department of Education and Workforce, an "instructional day" is any period of time in which a student is expected to be in attendance and includes not only formal instruction time but also supervised activities, such as transitioning between classes, recess, meal periods, and field trips.
The use of a camera phone or any type of recording device anywhere on the B-C campus is prohibited during school hours.

Student's cell phones are to be turned off, kept out of sight, and not used during the school day.
Violations of this policy may result in disciplinary action, and confiscation of the cell phone. Contents of cell phones may be searched if there exists a reasonable suspicion that it may have been used in an activity prohibited by the code of conduct.

Exception: Nothing in this policy prohibits a student from using a cell phone for a purpose documented in the student's individualized education program developed under Chapter 3323 of the Ohio Revised Code, a plan developed under section 504 of the "Rehabilitation Act of 1973," 29 U.S.C. 794, or as permitted under the building's comprehensive emergency management plan adopted under section 5502.262 of the Revised Code. A student shall use a cell phone or other electronic communication to monitor or address a health concern if the school board receives a written statement from the student's physician requiring such use.
Any other exceptions must be from administration.

<u>The following disciplinary action progression will be:</u>

<u>1st offense</u> - Classroom teacher warning and phone put away.
<u>2nd offense</u> - Phone goes to the school office for the remainder of the day and offense recorded as 2nd Offense.
<u>3rd offense</u> - Phone goes to the school office for the remainder of the day and parent pick-up or detention is issued.

4th offense - Phone goes to office with Detention and parent pick-up or a 10-day hold in the office.
5th offense – Phone goes to office with a 2-Hour Wednesday/Saturday School and parent pick-up or 20-day hold in office.
6th offense – Phone goes to office with 4-hour Wednesday/Saturday School and parent pick-up or 30-day hold in the office.
7th offense – Phone goes to office with (2) 4-hour Wednesday/Saturday Schools or 40-day hold in office. Recommend phone stays home.
8th offense and beyond - Student is considered insubordinate and OSS assigned and student not permitted to have phone at school.

**Refusal to turn in a device will be considered Insubordination and additional discipline will be implemented*

Sexting/Pornography – The possessing, taking, disseminating, transferring or sharing of nude, obscene, pornographic, lewd or otherwise illegal images of photographs, whether by electronic data transfers or otherwise (commonly called texting, emailing or sexting, etc.) may constitute a crime under state and/or federal law. Any person possessing, taking, disseminating or sharing nude, obscene, pornographic, lewd or otherwise illegal images or photographs may be punished under this code of conduct and may be reported to the appropriate law enforcement agencies.

AirPods/Listening Devices – Listening devices include any type of audio electronic device (earbuds, air pods, etc.). Listening devices may be used in conjunction with your school issued chromebook before/after school, during lunch, and during study hall.

24. Violation of Classroom Rules
Each classroom is a separate learning environment. Individual classroom rules are provided for the safe and orderly operation of that environment. Students will be advised of all classroom and individual rules. All classroom rules will be consistent with school policy.

25. Disruption of the Educational Process
Actions that interfere with the conduct of the educational process are prohibited. Such actions would include inappropriate dress, delay of assembly, field trips, extra-curricular activities or prevention of instruction. This also includes the interruption of class time due to the need for interviews to explore and detail situations involving inappropriate behavior or code of conduct violations

26. Refusal to do Classroom Work
Students will be prepared for class with all necessary equipment, e.g.: Chromebook, pencil, paper. Students are to follow teacher directives, completing homework and assignments with the best effort. Unacceptable classroom behavior would include sleeping in class and/or refusal to work on assigned work during class time.

27. Hazing
Students are prohibited from engaging in any act of coercion or initiation that creates any risk of mental or physical harm to any person. Consent, permission, or assumption of risk by an individual subjected to hazing does not diminish this prohibition.

28. Unsafe Operation of a Motor Vehicle
The use of a motor vehicle on school grounds in a manner that could result in injury to another person, damage to school or personal property and/or violation of student driving regulations is prohibited. Consequences may result in revocation of parking pass, Resource Officer notification, and not being permitted to park on school grounds.

29. Leaving School without Permission
Students are to remain in school and on school grounds throughout the school day (7:30 am-2:10 pm). During this time, students are to be supervised and accounted for by staff members. Any student who leaves a classroom, school building, or school property without permission will be subjected to discipline. Forms of discipline range from detention, to Wednesday/Saturday Schools, and/or Out-of-School Suspension.

30. Aiding and Abetting
Students may be disciplined for the aiding and abetting of a violation of the Student Code of Conduct or a crime even if they are not the principal offender.

31. Harassment
Bloom-Carroll Schools believe that every individual deserves to be able to attend school without fear of action that is demeaning. The harassment of students, staff, or other individuals is prohibited. Harassment may take many forms, including, but not limited to, the following:

Electronic Off-Campus Harassment/Cyber Bullying
"Electronic Act" means an act committed through the use of a cellular telephone, computer, and personal communication device, Social Media or any other electronic means".
"Bloom-Carroll School District prohibits the acts of harassment, intimidation or bullying of any student on school property or a school bus, at school sponsored events, or, if the harassment, intimidation or bullying materially or substantially disrupts the educational environment and discipline of the school, off school property and expressly providing for the possibility of suspension of a student found guilty of harassment, intimidation or bullying by an electronic act". Any student who creates inappropriate AI (Artificial Intelligence) generated images of other students or staff members are subject to suspension and expulsion. This creation, possession, or distribution of images involving pornographic content will result in notification of law enforcement and/or protective services.

Sexual Harassment
A. Verbal: The making of written or oral sexual innuendos, suggestive comments, jokes of a sexual nature, sexual propositions, bullying, or threats to a fellow student, staff member, or other person associated with the District.

B. Nonverbal: Causing the placement of sexually suggestive objects, pictures or graphic commentaries in the school environment or the making of sexually suggestive or insulting gestures, sounds, bullying, leering, whistling, and the like to a fellow student, staff member, or other person associated with the District.

C. Physical: Any intimidating or disparaging actions, such as hitting, hissing, bullying or spitting on a fellow student, staff member, or other person associated with the District.

Questions regarding sexual harassment, please contact the District Office, Bloom-Carroll Local School District Title IX Coordinator, Mr. Barry Ward, at barry.ward@bloomcarroll.org.

Gender/Ethnic/Religious/Disability Harassment

A. Verbal:

1. Written or oral innuendoes, comments, jokes, insults, threats, or disparaging remarks concerning a person's gender, national origin, religious beliefs, etc., toward a fellow student, staff member or other person associated with the District.
2. Conducting a "campaign of silence" toward a fellow student, staff member, or other person associated with the District by refusing to have any form of social interaction with the person.

B. Non-verbal: Placing objects, pictures or graphic commentaries in the school environment or making insulting or threatening gestures toward a fellow student, staff member or other person associated with the District.

C. Physical: Any intimidating or disparaging action, such as hitting, hissing, or spitting on a fellow student, staff member or other person associated with the District.

Any student who believes that he/she is the victim of any of the above actions or has observed such actions taken by another student, staff member, or other person associated with the District should take the following steps immediately:

A. If the alleged harasser is a student, staff member or other person associated with the District, other than the student's principal, the affected student should, as soon as possible after the incident, contact his/her principal.

B. If the alleged harasser is the student's principal, the affected student should, as soon as possible after the incident, contact the superintendent.
The student may submit a report in writing, by telephone, or in person. The reporting student should provide the name of the person(s) whom he/she believes to be responsible for the harassment and the nature of the harassing incident(s).

The report shall be investigated in a timely and confidential manner. While a charge is under investigation, no information is to be released to anyone who is not involved with the investigation, except as may be required by law or in the context of a legal or administrative proceeding. No one involved will discuss the subject outside of the investigation.

If the investigation reveals that the complaint is valid, then appropriate remedial and/or disciplinary action will be taken promptly to prevent the continuance of the harassment or its recurrence. Such discipline may include any of the following: oral warning, written warning, Out-Of-School suspension, restriction of privileges, restriction of access, or expulsion.

Given the nature of harassing behavior, the school recognizes that false accusations can have serious effects on innocent individuals. Therefore, all students are expected to act responsibly, honestly, and with the utmost candor whenever they present harassment allegations or charges.

Some forms of sexual harassment of a student by another student may be considered a form of child abuse, which will require that the student-abuser be reported to proper authorities.

Hazing by any school group, club, or team is not permitted. This includes any form of initiation that causes or creates a risk of causing mental or physical harm, no matter how willing the participant may be.

Under no circumstances will the school threaten or retaliate against anyone who raises or files a harassment complaint.

32. Criminal Acts

Any criminal acts taken at or related to the school will be reported to law enforcement officials as well as disciplined by the school. It is not considered double jeopardy (being tried twice for the same crime) when school rules and the law are violated. Certain criminal acts may result in permanent exclusion.

DETENTION

Office / School Detentions

An office detention period will be assigned Monday through Friday before and/or after school.

-Before-school detentions will be served from 6:45 AM to 7:15 AM in an assigned room.

-After-school detentions will be served from 2:20 PM to 2:50 PM in an assigned room.

All detentions will last 30 minutes (failure to be on time will result in other disciplinary action). Office detentions will be assigned for violation of school rules as described in the student handbook (i.e., tardiness to class, class cuts or rowdy hall behavior). Office detentions will also be assigned by staff members in study hall or general supervision by teachers (i.e. lunchroom, hall duty and bus duty) for violation of established rules.

When office detentions are assigned, a "detention slip" will be issued to the student and one copy given to the assistant principal. Students have 24 hours to serve the detention. The student is responsible for arranging alternate transportation.

Office/school detentions will also be assigned by the principal or assistant principal for a student's failure to complete a teacher/classroom detention or for violation of school rules and general misconduct. Detentions are 30 minutes in length and can be completed before and after regular school hours. Failure to complete an office/school detention will result in a two-hour Saturday/Wednesday School Session.

Additional un-served detentions will result in the following:

2nd offense - four-hour Saturday/Wednesday School Session

3rd offense - two-day Out-Of-School Suspension

4th offense - three- to five-day Out-Of-School Suspension

Failure to complete a Saturday/Wednesday School Session may result in Out-of-School Suspension.

The accumulation of five detentions will result in parental notification whether the detentions are served or unserved. This is an effort to keep parents better informed and involved in student conduct.

Excessive Accumulation of Detentions within a Nine-Weeks Grading Period

In addition, students whose frequency of detention occurrence results in the accumulation of six detentions (served or unserved) within one nine-week grading period will be considered excessive. Those students who have excessive detentions within a grading period will be subject to

the consequences so described in the previous paragraphs regarding detentions if the detentions are not served.

Classroom Teachers Detentions (Rule Violations)

Individual staff members will assign students detentions for violation of individual classroom rules and regulations. These detentions may be supervised by the teacher who assigns the punishment. Detentions should be considered an initial step in the disciplinary action process, which would include such misbehavior as talking, reporting to class without materials, etc. Detentions are 30 minutes in length and may be assigned before and/or after regular school hours. The staff member assigning the detentions will provide instruction to the student concerning when the detention should be served. The student will have 24 hours to serve the assigned detention. In emergency situations, the detention may be postponed. It is the responsibility of the student to fulfill his/her obligation. Teachers will contact parents when detentions are not served and set up a second meeting. If the student fails to show up for that second meeting, the matter will be handled by the principal or assistant principal. This shall result in the original teacher detention becoming an office/school detention.

Detention guidelines are as follows:

A. The normal number of detentions assigned at a given time will be from 1 to 3.
B. If detentions do not correct the misbehavior, more severe action will be considered (i.e., soliciting the principal's assistance or contacting the parent(s)).
C. Mass punishment in the form of assigning whole class detentions is not recommended.
D. Generally, a student will be instructed to stop the inappropriate behavior before being given a detention.
E. Detentions will not be given for failure to do homework.
F. Students who have transportation problems or certain conflict may reschedule a detention by arrangement with teacher.

DISCIPLINARY ACTION

One of the most important traits education should teach is self-discipline. It does not appear as a subject, but it is the foundation for the whole structure of the school, as well as society.

DISCIPLINARY RECORD

From time-to-time students are called to the principal's office for matters of a disciplinary nature. This in itself is an unfortunate necessity. Furthermore, a detailed record of all such instances will become a part of the student's discipline file, which is kept on a yearly basis.
Students thus involved should be aware that too many references make favorable recommendations to colleges and future employers difficult, if not impossible.

DISTRIBUTION AND POSSESSION OF LITERATURE ON SCHOOL GROUNDS

The school administration and publication advisors are responsible for the content of student publications. The content of student publications must reflect the rules of responsible journalism and shall not include libelous, inflammatory and/or seditious statements that could disrupt the educational atmosphere of the school and/or violate accepted community standards.
The school administration has the authority to review student publications in advance and remove items that violate the standards specified above.

Non-school published literature may not be distributed on school grounds without permission of the school administration. Permission may be granted when the literature meets the standards established for school publications and has been submitted in advance for review.

Signs and other forms of notification must be approved in advance by the school administration before posting.

If a law is broken, a complaint will be filed with the appropriate legal authorities against the offender(s). A conference with parents will be required before suspended students can return to class.

DRESS CODE

It is the policy of the Bloom-Carroll Board of Education that appropriate student dress and grooming practices are as important as appropriate conduct.

"*The objective of this dress code is to provide an appropriate educational environment while allowing students to dress comfortably within limits to facilitate learning. Students' attire can have a positive or negative effect on the learning process, contribute to students' success and generate a safe and positive learning environment. We expect students to maintain the type of appearance that is not distracting to students, teachers, or the educational process of the school.*"

Any fashion (dress, accessory, or hairstyle) that disrupts the educational process or presents a safety risk will not be permitted. If a student has selected a manner of appearance that is beyond mere freedom of expression and disrupts the educational process or presents risk to themselves or to others, he/she may be removed from the educational setting. The principal reserves the right to determine the appropriate school dress.

In order to establish and preserve an atmosphere in our schools that is conducive to learning, the Bloom-Carroll Board of Education has adopted the following dress code for its students:

1. Student Dress Code Regulations

Students are expected to meet reasonable standards in their dress and grooming. Their choice in dress and appearance should be such that it does not detract from the educational process or have a detrimental effect on the regulation and discipline of the school. Questions regarding the permissibility of clothing or appearance should be directed to the building principal.

Student dress and grooming practices shall not:

A. Materially disrupt the educational process, create disorder or interfere with the discipline of the school by means of style, fit or appearance.

B. Be vulgar, offensive, profane, or obscene in presentation.

C. Incite students to engage in, or otherwise promote, illegal conduct or conduct that violates the student code of conduct, including the use of substances that are prohibited to minors (this includes not wearing shirts or other clothing that promote alcohol, tobacco, and drugs).

D. Incite students to engage in, or otherwise promote, violence or contain violent imagery.

E. Violate the District's policy prohibiting harassment by creating an intimidating, hostile or offensive educational environment, or by unreasonably interfering with another student's educational opportunities or curricular, co-curricular or extra-curricular performance.

F. Present a hazard to the health and safety of the student or to others in the school.

G. Cause excessive wear or damage to the school property.

H. Prevent the student from achieving his/her own educational objectives.

These guidelines are established to help maintain an appropriate and high standard of student dress:

I. Shoes or sandals must be worn at all times. Athletic shoes may not contain metal cleats.

J. Shorts and skirts are acceptable if of appropriate length: at least the length of the fingertips when the arms are relaxed and fingers extended at your side. This also includes (but is not limited to) shirt dresses, even if leggings are worn underneath. Spandex, Lycra, "miniskirts" or shorts that are torn are not appropriate.

K. Any garment specifically made to be worn as an undergarment may not be showing or worn as an outer garment. Underwear shall not be visible above the waistband or below the hemline. "All outerwear must cover underwear."

L. Bare midriff (or tops that "ride up" to expose the midriff), sheer, or suggestive clothing cannot be worn.

M. Clothing, book bags, or other personal belongings advertising or depicting drugs, alcohol, tobacco products, gang activity, sexual references, rebel flags, or other controversial symbols are not permitted.

N. Hats/hoods, bandannas, or sunglasses cannot be worn in the building. Head apparel must be out of sight in lockers except before or after school. Head coverings required due to religious beliefs may be approved through the building principal.

O. Sleeveless shirts are permitted if they fit snugly all around the arm. Shirts shall not expose undergarments, cleavage or be too snug. Tube tops, strapless tops, spaghetti straps, and strapless dresses are not permitted.

P. Loose clothing and jewelry are not allowed in areas of instruction where protective measures are required for student safety. Wallet chains and heavy or oversized jewelry worn around the neck, wrist, or waist are not permitted. Spiked piercings are not permitted.

Q. Clothing should be neat and clean. Clothing that is ripped, cut, patched or altered to achieve an unusual effect shall not be worn. No oversize clothing, saggy or baggy pants, low necklines, or midriff shirts shall be worn. Jeans and pants may not have rips or holes that are distracting to the educational process.

R. T-shirts, sweatshirts, or any clothing items may not contain language, pictures, drawings or advertisements that insinuate innuendo of any sexual, anatomical, violent, illegal, or immoral nature.

2. Violations of the Student Dress Code

Students are subject to Dress Code violations that occur on school grounds, as well as at school activities and events off school grounds. A student found to be in violation of the dress code will be expected to make appropriate and immediate corrections. Failure to abide by this dress code will result in disciplinary action in accordance with the Bloom-Carroll Student Code of Conduct. Attempts to secure appropriate clothing from home or borrow from the office will be made. According to the discretion of the administrator in charge, students dressed inappropriately may be removed from the school setting if appropriate attire cannot be arranged. Violators of the appearance dress code may be assigned detentions, and repeat offenders may face more serious consequences.

3. Discipline Procedure for the Dress Code Violations:

1st violation – detention, and call home for a change of clothing.
2nd violation – 2 hour Wednesday/Saturday School, and call home for a change of clothing.
3rd violation – 4 hour Wednesday/Saturday School, and call home for a change of clothing.
4th violation – (2) 4-hour Wednesday/Saturday Schools, and call home for a change of clothing.
5th violation – at this point, the student is considered insubordinate and an Out-of-School Suspension will be assigned.

HALL PASSES

Although students have been assigned to a specific area each period of the day, it does become necessary occasionally for students to be in the halls during a class period. REGARDLESS OF THE CIRCUMSTANCES, A HALL PASS IS REQUIRED WHEN A STUDENT IS IN THE HALL DURING CLASS TIME. Any student wishing to have a conference with a teacher during the teacher's preparation period MUST HAVE A WRITTEN PASS FROM THE TEACHER HE/SHE IS TO SEE. This pass must be presented to the assigned classroom teacher BEFORE THE CLASS BEGINS. Any other circumstances requiring a student to be in the hall during class will necessitate obtaining a pass from the teacher whose class you are leaving.

HAZING AND BULLYING (JFCF) - Harassment, Intimidation and Dating Violence

Hazing means doing any act or coercing another, including the victim, to do any act of initiation into any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person.

Throughout this policy the term bullying is used in place of harassment, intimidation and bullying.

Bullying, harassment and intimidation is an intentional written, verbal, electronic or physical act that a student has exhibited toward another particular student more than once. The intentional act also includes violence within a dating relationship. The behavior causes mental or physical harm to the other student and is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student. This behavior is prohibited on school property, on a school bus or at a school-sponsored activity. Students found responsible for harassment, intimidation or bullying by an electronic act may be suspended. Discipline procedures will not infringe on any student's rights under the First Amendment to the Constitution of the United States. When the behavior is sexual harassment, the Title IX sexual harassment grievance process will be followed, if applicable, prior to imposing any discipline that cannot be imposed without resolution of the Title IX process.

Permission, consent or assumption of risk by an individual subjected to hazing, bullying and/or dating violence does not lessen the prohibition contained in this policy.

The District includes, within the health curriculum, age-appropriate instruction in dating violence prevention education in grades 7 to 12. This instruction includes recognizing warning signs of dating violence and the characteristics of healthy relationships.

Prohibited activities of any type, including those activities engaged in via computer and/or electronic communications devices or electronic means, are inconsistent with the educational process and are prohibited at all times. The District educates minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

No administrator, teacher or other employee of the District shall encourage, permit, condone or tolerate any hazing and/or bullying activities. No students, including leaders of student organizations, are permitted to plan, encourage or engage in any hazing and/or bullying.

Administrators, teachers and all other District employees are particularly alert to possible conditions, circumstances or events that might include hazing, bullying and/or dating violence. If any of the prohibited behaviors are planned or discovered, involved students are informed by the discovering District employee of the prohibition contained in this policy and are required to end all such activities immediately. All hazing, bullying and/or dating violence incidents are reported immediately to the principal/designee and appropriate discipline is administered. When employees have actual knowledge that the behavior is sexual harassment, they must contact the Title IX Coordinator.

The Superintendent/designee must provide the Board President with a semiannual written summary of all reported incidents and post the summary on the District's website, to the extent permitted by law.

The administration provides training on the District's hazing and bullying policy to District employees and volunteers who have direct contact with students and by November 30 annually reports to the Ohio Department of Education compliance with this requirement through the consolidated school mandate report. If the District reports noncompliance the Superintendent/designee must provide a written explanation to the Board within 30 days explaining the noncompliance and a written plan of action for accurately and efficiently addressing the problem.

Additional training is provided to elementary employees in violence and substance abuse prevention and positive youth development.

District employees, students and volunteers have qualified civil immunity for damages arising from reporting an incident of hazing and/or bullying. Administrators, teachers, other employees and students who fail to abide by this policy may be subject to disciplinary action and may be liable for civil and criminal penalties in compliance with State and Federal law.

No one is permitted to retaliate against an employee or student because he/she files a grievance or assists or participates in an investigation, proceeding or hearing regarding the charge of hazing and/or bullying of an individual.

[Adoption date: July 8, 2002]
[Last revision: August 10, 2020]
[Re-adoption dates: 07/17/2006, 07/08/2008, 08/16/2010, 11/29/2010, 04/23/2012, 08/13/2012, 06/13/2016, 01/04/2017, 12/10/2018, 06/08/2020]

HAZING AND BULLYING (JFCF-R)

The prohibition against hazing, dating violence, harassment, intimidation or bullying is publicized in student handbooks and in the publications that set the standard of conduct for schools and students in the District. In addition, information regarding the policy is incorporated into employee handbooks and training materials. When the behavior involves allegations of sexual harassment, the Title IX sexual harassment grievance process will be followed, as applicable. When the behavior is sexual harassment, the Title IX sexual harassment grievance process will be followed, if applicable, prior to imposing any discipline that cannot be imposed without resolution of the Title IX process.

School Personnel Responsibilities and Complaint Procedures

Hazing, bullying behavior and/or dating violence by any student/school personnel in the District is strictly prohibited, and such conduct may result in disciplinary action, up to and including suspension and/or expulsion from school. Hazing, bullying and/or dating violence means any intentional written, verbal, graphic or physical acts, including electronically transmitted acts, either overt or covert, by a student or group of students toward other students/school personnel with the intent to haze, harass, intimidate, injure, threaten, ridicule or humiliate. Such behaviors are prohibited on or immediately adjacent to school grounds, at any school-sponsored activity; in any District publication; through the use of any District-owned or operated communication tools, including but not limited to District email accounts and/or computers; on school-provided transportation or at any official school bus stop.

Hazing, bullying and/or dating violence can include many different behaviors. Examples of conduct that could constitute prohibited behaviors include, but are not limited to:

1. physical violence and/or attacks
2. threats, taunts and intimidation through words and/or gestures;
3. extortion, damage or stealing of money and/or possessions;
4. exclusion from the peer group or spreading rumors;
5. repetitive and hostile behavior with the intent to harm others through the use of information and communication technologies and other web-based/online sites (also known as "cyberbullying"), such as the following:

    A. posting slurs on websites, social networking sites, blogs or personal online journals;
    B. sending abusive or threatening emails, website postings or comments and instant messages;
    C. using camera phones to take embarrassing photographs or videos of students and/or distributing or posting the photos or videos online and
    D. using websites, social networking sites, blogs or personal online journals, emails or instant messages to circulate gossip and rumors to other students.

6. excluding others from an online group by falsely reporting them for inappropriate language to internet service providers.

In evaluating whether conduct constitutes hazing or bullying, special attention is paid to the words chosen or the actions taken, whether such conduct occurred in front of others or was communicated to others, how the perpetrator interacted with the victim and the motivation, either admitted or appropriately inferred.

Teachers and Other School Staff

Teachers and other school staff who witness acts of hazing, bullying and/or dating violence, as defined above, promptly notify the building principal/designee of the event observed, and promptly file a written incident report concerning the events witnessed.

Teachers and other school staff who receive student or parent reports of suspected hazing, bullying and/or dating violence promptly notify the building principal/designee of such report(s). If the report is a formal, written complaint, the complaint is forwarded to the building principal/designee no later than the next school day. If the report is an informal complaint by a student that is received by a teacher or other professional employee, he/she prepares a written report of the informal complaint that is forwarded to the building principal/designee no later than the next school day.

Complaints

1. **Formal Complaints**
   Students and/or their parents or guardians may file reports regarding suspected hazing, harassment, intimidation, bullying and/or dating violence. The reports should be written. Such written reports must be reasonably specific including person(s) involved; number of times and places of the alleged conduct; the target of suspected harassment, intimidation and/or bullying and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator. They are promptly forwarded to the building principal/designee for review and action.

2. **Informal Complaints**
   Students, parents or guardians and school personnel may make informal complaints of conduct that they consider to be harassment, intimidation and/or bullying by verbal report to a teacher, school administrator or other school personnel. Such informal complaints must be reasonably specific as to the actions giving rise to the suspicion of hazing, harassment, intimidation and/or bullying, including person(s) involved, number of times and places of the alleged conduct, the target of the prohibited behavior(s) and the names of any potential student or staff witness. The school staff member or administrator who receives the informal complaint promptly documents the complaint in writing, including the above information. This written report by the school staff member and/or administrator is promptly forwarded to the building principal/designee for review and action.

3. **Anonymous Complaints**
   Students who make informal complaints as set forth above may request that their name be maintained in confidence by the school staff member(s) and administrator(s) who receive the complaint. The anonymous complaint is reviewed and reasonable action is taken to address the situation, to the extent such action (1) does not disclose the source of the

complaint, and (2) is consistent with the due process rights of the student(s) alleged to have committed acts of hazing, bullying and/or dating violence.

4. **False Complaints**
   Students are prohibited from deliberately making false complaints of harassment, intimidation or bullying. Students found responsible for deliberately making false reports of harassment, intimidation or bullying may be subject to a full range of disciplinary consequences.

Intervention Strategies

1. **Teachers and Other School Staff**
   In addition to addressing both informal and formal complaints, school personnel are encouraged to address the issue of hazing, bullying and/or dating violence in other interactions with students.
   School personnel may find opportunities to educate students about harassment, hazing, intimidation and bullying and help eliminate such prohibited behaviors through class discussions, counseling and reinforcement of socially appropriate behavior. School personnel should intervene promptly whenever they observe student conduct that has the purpose or effect of ridiculing, humiliating or intimidating another student/school personnel, even if such conduct does not meet the formal definition of harassment, hazing, intimidation or bullying.

2. **Administrator Responsibilities**

   A. **Investigation**
   The principal/designee is notified of any formal or informal complaint of suspected harassment, hazing, intimidation or bullying. Under the direction of the building principal/designee, all such complaints are investigated promptly. A written report of the investigation is prepared when the investigation is complete. The report includes findings of fact, a determination of whether acts of hazing, bullying and/or dating violence were verified, and when prohibited acts are verified, a recommendation for intervention, including disciplinary action, is included in the report. Where appropriate, written witness statements are attached to the report.

   Notwithstanding the foregoing, when a student making an informal complaint has requested anonymity, the investigation of such a complaint is limited as is appropriate in view of the anonymity of the complaint. Such limitation of the investigation may include restricting action to a simple review of the complaint (with or without discussing it with the alleged perpetrator), subject to receipt of further information and/or the withdrawal by the complaining student of the condition that his/her report be anonymous.

   When hazing and/or bullying is based on race, color, national origin, sex, or disability, and the behavior creates a hostile environment, the applicable nondiscrimination grievance procedures are implemented where applicable.

   B. **Non-disciplinary Interventions**
   When verified acts of hazing, bullying and/or dating violence are identified early and/or when such verified acts do not reasonably require a disciplinary response,

students may be counseled as to the definition of the behavior, its prohibition and their duty to avoid any conduct that could be considered harassing, hazing, intimidating and/or bullying.

C. **Disciplinary Interventions**

When acts of harassment, intimidation and bullying are verified and a disciplinary response is warranted, students are subject to the full range of disciplinary consequences. Discipline procedures will not infringe on any student's rights under the First Amendment to the Constitution of the United States.
Anonymous complaints that are not otherwise verified, however, cannot provide the basis for disciplinary action.

Out-of-school suspension may be imposed only after informing the accused perpetrator of the reasons for the proposed suspension and giving him/her an opportunity to explain the situation.

Expulsion may be imposed only after a hearing before the Board, a committee of the Board or an impartial hearing officer designated by the Board in accordance with Board policy. This consequence is reserved for serious incidents of harassment, intimidation or bullying and/or when past interventions have not been successful in eliminating prohibited behaviors.

Allegations of criminal misconduct are reported to law enforcement, and suspected child abuse is reported to Child Protective Services, per required time lines.

Report to the Custodial Parent or Guardian of the Perpetrator

If, after investigation, acts of harassment, intimidation and bullying by a specific student are verified, the building principal/designee notifies the custodial parent or guardian of the perpetrator, in writing, of that finding. If disciplinary consequences are imposed against such student, a description of such discipline is included in such notification.

Strategies are developed and implemented to protect students from new or additional harassment, intimidation or bullying, and from retaliation following reporting of incidents.

Reports to the Victim and His/Her Custodial Parent or Guardian

If, after investigation, acts of bullying or hazing against a specific student are verified, the building principal/designee notifies the custodial parent/guardian of the victim of the finding. In providing such notification, care must be taken to respect the statutory privacy rights of the perpetrator.

Bullying matters, including the identity of both the charging party and the accused, are kept confidential to the extent possible. Although discipline may be imposed against the accused upon a finding of guilt, retaliation is prohibited.

School administrators shall notify both the custodial parents or guardians of a student who commits acts of harassment, intimidation, bullying and/or dating violence and the custodial

parents or guardians of students against whom such acts were committed, and shall allow access to any written reports pertaining to the incident, to the extent permitted by law.

Police and Child Protective Services

In addition to, or instead of, filing a complaint through this policy, a complainant may choose to exercise other options including, but not limited to, filing a complaint with outside agencies or filing a private lawsuit. Nothing prohibits a complainant from seeking redress under any other provision of State law or common law that may apply.

The District must also investigate incidents of hazing, bullying and/or dating violence for the purpose of determining whether there has been a violation of District policy or regulations, even if law enforcement and/or the public children's services are also investigating. All District personnel must cooperate with investigations by outside agencies.

[Approval date: July 8, 2008]
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[Re-approval dates: 08/16/2010, 11/29/2010, 08/13/2012, 06/13/2016, 01/04/2017, 06/08/2020]

District Compliance Officer Designation

The Board designates the following individual(s) to serve as the District's compliance officer:

Assistant Superintendent/Director of Educational Services
Address: 5240 Plum Rd. NW, Carroll, OH 43112
Phone number: (740) 756-9700
Email: compliance@bloomcarroll.org

The compliance officer is responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including, but not limited to, Title II of the Americans with Disabilities Act, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination in Employment Act of 1975.

988 Suicide and Crisis Lifeline

As school staff, we play a crucial role in fostering a supportive environment that promotes the health, safety, and well-being of Ohio's youth and young adults. Beginning April 9, 2025, Ohio law (Senate Bill 234) requires city, local, and exempted village school districts, chartered nonpublic schools, community schools, STEM schools, and college-preparatory boarding schools serving students in grades 9-12 to include the 988 Suicide and Crisis Lifeline telephone number on student identification cards, planners, and electronic portals, if provided or used by the school. The 988 Suicide and Crisis Lifeline provides 24/7, free, and confidential support to Ohioans in a mental health crisis. Ohioans can call or text "988" to reach a trained specialist for help and support. Contact 988ohio@mha.ohio.gov for questions about the Suicide and Crisis Lifeline.

INTERROGATIONS AND SEARCHES

Searches of School Property Assigned to a Student

The following rules apply to the search of school property assigned to a student (locker, Chromebook, desk, etc.) and the seizure of items in his/her possession:

A. General housekeeping inspection of school property may be conducted with reasonable notice. Random searches of lockers may be conducted.

B. A search of a desk, vehicle or other storage space may be conducted where there exists reasonable suspicion for school authorities to believe that the area being searched contains evidence of a crime or violation of school rules.

C. Search of an area assigned to a student should be for a specifically identified item and should be conducted in his/her presence and with his/her knowledge.

D. Items, the possession of which constitutes a crime or violation of school rules, or any other possessions reasonably determined to be a threat to the safety or security of others, may be seized by school authorities at any time.

Searches of a Student's Person or Personal Property by School Personnel

Principals and their designees are permitted to search the person and personal property (purse, cell phone, backpack, gym bag, etc.) of a student when there is reason to believe that evidence will be obtained indicating the student's violation of either the law or school rules. The following rules apply in such cases:

A. There should be reasonable suspicion to believe that the search will result in obtaining evidence, which indicates the student's violation of the law or school rules.

B. Parent(s)/guardian(s) of a minor student who is the subject of a search will be notified of the search and will be given the reason(s) for the search, as soon as possible after the completion of the search.

C. When evidence is uncovered indicating that a student may have violated the law or further search is needed, law enforcement officials shall be notified.

Searches of Student Property by Police

A law enforcement agency is required to produce a warrant prior to conducting any search of a student's personal property kept on school premises; however, when the police have reason to believe that any item which might pose an immediate threat to the safety or security of others is kept in a student locker, desk, or other storage space, searches may be conducted without a previously issued warrant.

Interrogation by Police

The schools have legal custody of students during the school day and during hours of approved extra-curricular activities. It is the responsibility of the school administration to try to protect each student under its control; therefore,

A. The questioning of students by law enforcement agencies is limited to situations where parental consent has been obtained or the school official has made an independent determination that reasonable grounds exist for conducting an interrogation during school hours.

B. Whenever possible, police officers should contact and/or question students out of school. When it is absolutely necessary for an officer to make a school contact with a student, the school authorities will bring the student to a private room and the contact will be made out of the sight of others as much as possible.

C. The school principal must be notified before a student may be questioned in school or taken from a classroom.

D. If possible, a parent or legal guardian of the student to be interviewed should be notified by the police before the student is questioned so that the parents may be present if they desire.

E. To avoid possible criticism, a school official will request to be present when an interrogation takes place within the school.
F. When the police feel it is necessary to remove a child from school, the police should first obtain parental consent or produce a warrant, court order or other legal document that would give them authority to remove the child without parental consent. If the circumstances make it impossible for the police to make this notification to the parents, the principal or his/her designee should do so.
G. The police department should always be notified by the school principal whenever a student is involved in any type of criminal activity. When the principal learns of the involvement, he/she should notify the juvenile officer or detective bureau of the police department. The school should not attempt to handle matters, which are properly in the realm of the police department.

LOCKERS

All students are assigned a locker at the beginning of each school year. Students are encouraged to plan ahead so that it is not necessary to enter their locker before each period. Students are also encouraged to safeguard their locker combinations and leave valuables at home. The school is not responsible for items taken from a locker. Lockers are the property of the school and may be searched to repossess school property. A search may also be conducted in cases where a suspected item poses a clear and present danger to the health and safety of students.

RESTROOM USAGE

Restrooms are to be used for their intended purpose ONLY. Using the restroom as a meeting place or a place to eat or smoke/vape IS NOT ACCEPTABLE. Reminder: if you are ill, come to the office so that the nurse can be contacted and a private restroom can be made available - DO NOT GO TO THE RESTROOMS OFF THE HALLWAYS.

EMERGENCY REMOVAL

If a student's presence poses a continuing danger to persons or property or an ongoing disruption of the learning process, the student may be removed from the activity or premises on an emergency basis.

WEDNESDAY SCHOOL/ SATURDAY SCHOOL/OUT-OF-SCHOOL SUSPENSION

Wednesday School will be held as per the published schedule. The same student conduct code will apply to Wednesday School as Saturday School. A two-hour Wednesday School will meet from 2:20 PM to 4:20 PM. Students arriving after 2:40 PM will be required to attend an additional Wednesday School. A four-hour Wednesday School will meet from 2:20 PM until 6:20 PM

The purpose of Wednesday/Saturday School is to enable students to fulfill the requirements of disciplinary action while being able to remain in the regular classroom setting. This will help the student to avoid missing instructional time and falling behind in class work.
It will be the responsibility of the student to bring classwork/Chromebook. No student will be allowed to remain during the session without sufficient materials.

The student and/or his/her parent will be responsible for his/her transportation to and from the session. The rules governing Wednesday/Saturday School attendance will be based on the regulations in the BCHS student conduct code. In addition to those rules, students attending Wednesday/Saturday School will be expected to observe the following:

A. Saturday School will meet from 8:00 AM until 12:00 PM on a designated Saturday. Tardy students arriving after 8:10 AM will be required to attend an additional Saturday. For certain offenses students may be assigned a 1-4 hour Saturday School.

B. Students will not be allowed to use cell phones during the session unless there is an emergency.

C. Students will not be allowed to leave their seats or talk to other students during the session.

D. No student will be allowed to put his head down on the desk or sleep.

E. There will be two five-minute breaks during the four hours. During this time, students will be allowed to use the restroom, sharpen pencils, and throw away paper.*
* Breaks and restroom requests are at the discretion of the monitor.

F. Violation of any of the rules or guidelines will result in expulsion from the session and the student will receive no credit for having attended.

SMOKING/VAPING/TOBACCO

In accordance with Senate Bill 339, which eliminates the possession and use of tobacco products by school students on school property, the B-C Board of Education establishes the following board policy, making it forbidden for students to possess or use tobacco products in the buildings or on school property during the school year. This policy includes all school activities.

Smoking/Tobacco Policy

Students apprehended in the act of smoking, using tobacco products or in possession of tobacco products including but not limited to tobacco, nicotine, e-cigarettes (vapor-pens), alternative-nicotine products or any look-a-like substance that could reasonably be considered a tobacco product, whether the substance contains nicotine or not, will be subject to the following disciplinary action:

On the first offense:

A. Parents will be notified as per Board policy.
B. The student will be suspended from school for three days.
C. Parking privileges may be revoked for one calendar year.

On the second offense:

A. Parents will be notified as per Board policy.
B. The student will be suspended from school for five days.

On the third offense:

A. Parents will be notified as per Board policy.
B. The student will be suspended from school for 10 days with a recommendation for expulsion, and documentation will be provided to the local law enforcement.
C. Parking privileges will be revoked for one calendar year.

STUDY HABITS

Development of good study habits will help to improve students' grades and decrease the amount of time needed to prepare properly. No one routine is right for all, but a few helpful hints are offered below:

A. PLAN - Assign a definite time, possibly up to two hours a day, for study at home. Utilize study periods and the media center at school. Keep a list of assignments in a notebook, and take home all necessary books, papers and other materials.
B. PLACE - Have a definite place at home to study away from distraction with all necessary books, papers, and materials available. Do not attempt to study while conversing or viewing TV.
C. PROCEDURE - Be certain you understand the assignment when the teacher gives it. Read the entire assignment over rapidly to grasp the basic content present. Re-read the assignment slowly and comprehensively for content, relationships and details.
D. REVIEW – close the book and mentally outline the materials and ideas contained in the lesson. Review the entire assignment.

STUDY HALLS

A study hall gives you an opportunity to do assignments while at school. Everyone should take advantage of study halls to prepare for their class assignments. Students are expected to report to study halls and to classes with the necessary provisions for study - pen, pencil, books, paper, etc. Lack of daily preparation is the most frequent reason for subject failure.

The study hall monitor may issue passes ONLY TO THE RESTROOM AND ONLY IN EMERGENCY CASES. Students desiring to see a teacher must HAVE PREVIOUSLY PRESENTED A PASS TO THE STUDY HALL MONITOR FROM THE TEACHER YOU WILL MEET. Only students with passes previously presented will be permitted to leave the study hall. If a student is to remain with that teacher all period, it should be indicated as such by the teacher on the pass.

Study Hall Guidelines:

A. BE ON TIME! It is your duty to report to the study hall monitor at the beginning of the period, each day. The study hall monitor will be keeping a list of those students who are tardy. Tardiness to first period study hall is the same as being tardy to a first period class. Beginning with the third tardy, the student will be assigned one detention

B. All students will have an assigned seat. This will be in alphabetical order unless the study hall teacher states differently. The door will be closed after the bell rings, and a late student will be asked to go to the office and get a pass to enter study hall.

C. Attendance will be taken immediately after the bell has rung. If you are not in the classroom, you will be counted absent.

D. Under NO circumstances will a student be dismissed from study hall to see a teacher without first bringing a pass from that teacher to the study hall monitor. You must get passes from teachers BEFORE study hall if you wish to be released to take a make-up test, receive tutoring, discuss class materials, etc. Remind your teachers that you need a pass to get out of study hall. This must be done before you go to the teacher requesting your presence; otherwise, you will be counted truant from study hall and be counted absent and/or tardy as the case may be. This could result in detentions or other form of punishment.

E. To reduce confusion in the office, students will not be allowed to go to the office during study hall. Request forms to see the guidance counselors will be available in study hall. The completed forms will be returned to the office by the study hall monitor at the end of the period. Guidance counselors will notify the study hall monitor when a student is to be sent to the office. There will only be one pass ISSUED AT A TIME. Therefore, the time will be

closely monitored, and abuse of the pass will result in the end of such privileges for a specified time.

F. Cell phones may not be used during study hall, however, music may be listened to using a school issued chromebook as long as headphones/earbuds are used, and as long as it does not cause a distraction to others.

G. There will be NO FOOD in study hall.

H. Use of electronic devices during study hall will be at the discretion of the administration

I. Signs of affection (kissing, resting on each other, etc.) are unnecessary and are not permitted.

J. Writing on chairs, tables, or walls is uncalled for and will be reported to the office. Putting your feet and/or sitting on the tables will result in a detention. Please do not lean back on chairs.

K. Book bags should be placed on the floor, not on the tables. Books for studying should be put on the table one at a time - this will help with space.

L. Tables will be checked at the beginning and end of each period. If there is any writing on the table when you sit down at your assigned seat, please notify the study hall monitor.
M. No profanity, gestures, or other talk offensive to others is called for in any situation and will not be tolerated.

N. Bring books and materials to study.

O. No talking loudly or causing disruptions or sleeping. Detentions will be issued.

SUSPENSION AND EXPULSION

The principal and/or local superintendent may suspend a student from school and the school-related activities occurring during the suspension period for not more than ten (10) school days. Only the local superintendent may expel a student for violations of one or more of the current items listed in the Code of Conduct. The policy is in force for violations that occur during school hours, at school activities involving B-C students, and while being transported on school-owned vehicles.

A. When an incident occurs that may lead to suspension, the principal or his/her designee shall investigate the alleged offense.
B. If the principal determines that suspension is inappropriate, other appropriate disciplinary action may be administered.
C. If the principal determines that grounds for suspension exist, the following steps shall be observed:

1. The student must be provided written notice as soon as practicable of the intent to suspend, which must include a statement that the student has an opportunity to appear before the principal or his/her designee to challenge the reason for the proposed suspension.
2. Within 24 hours after the student is notified of the suspension, written notice must be sent or provided by the principal to the parents and/or student stating the

reason(s) for suspension, the duration of suspension, and the right of the student to a hearing with the local superintendent.

3. Within two calendar days (JGD Policy) after the removal of the student from school, the student and parent(s) must be provided an opportunity to appeal to the local superintendent who shall serve as the School District's appellate office for suspension hearings. The hearing, which is not a formal judicial proceeding, must provide for the following:

a. Statements supporting the charge(s) against the student;
b. An opportunity for the student to present evidence and/or witness in his/her behalf;
c. A detailed word-for-word record of such hearing shall be maintained;
d. If the student requests legal counsel be present, then the Board of Education shall supply legal counsel to the local superintendent, if requested, and
e. The local superintendent shall appraise the parents and/or student of the decision within 24 hours after the appeal hearing.

Students assigned an Out-Of-School suspension are denied the right to attend school or participate in school activities for the duration of the suspension. During the suspension, students may receive credit for the work missed. The student is responsible to contact the teacher through email, Google classroom, the learning management system, or other method as agreed upon with the principal, to get their work. Assignments are due on the assigned due date or must be turned in upon returning to school. Missed tests will be given as soon as possible according to teacher availability. Projects and presentations will be accepted at the discretion of the teacher.

The student who is eighteen (18) or older or the student's parent(s) or guardian(s) may appeal the suspension to the Board or its designee. They may be represented in all such appeal proceedings. The procedure to pursue such appeal will be in accordance with regulations approved by the Superintendent. Notice of appeal must be filed, in writing, with the Superintendent within two (2) calendar days after the date of the notice to suspend. A verbatim record will be kept of the hearing which may be held in executive session at the request of the student, parent, or guardian, if held before the Board. While a hearing before the Board may occur in executive session, the Board must act in a public meeting. The Board, by a majority vote of its full membership or by the action of its designee, may affirm the order of suspension, reinstate the pupil, or otherwise reverse, vacate, or modify the order of suspension. The student may be excluded from school during the appeal process.

SECTION VI – TRANSPORTATION

AUTOMOBILES AND STUDENT DRIVING

Although it is necessary for some students to drive to school, students are encouraged to use bus transportation whenever possible. Parking applications are accessible through Final Forms. Parking permits may be obtained in the office after the application has been completed. The parking fee ($20.00 parking fee or $10.00 2nd semester only) will be applied to the student's account.

<u>The following regulations apply to all students driving to and parking on school grounds</u>:

A. The parking spaces at the front entrance of the high school are for faculty, staff, and guests only. STUDENT PARKING will be in the designated area in the rear of the high school

building. Overflow parking will be at the softball field and in front of the high school nearest the road.

B. A maximum speed limit of 10 MPH is to be followed at all times. Driving off the paved lot, reckless or unsafe operation of any vehicle on school grounds may result in serious disciplinary action. Rapid acceleration upon exiting school grounds/lots may also result in denial of parking privileges and disciplinary action.

C. Students are not to remain in their vehicle or return to the parking lot during school hours without permission from the office.

D. Going to the parking lot during lunch is strictly prohibited. Students can only go to their vehicles with a pass from the office. Failure to do so will result in disciplinary action. Leaving school grounds during lunch is also prohibited and will result in truancy. A four-hour Wednesday/Saturday School will be the penalty, and further offenses may result in loss of driving privileges.

E. Only students leaving school for approved reasons (for example work programs, illness) are permitted to drive from school property during school hours. All other student vehicles will remain parked until the end of the day.

F. All students must use the PLUM ROAD entrance for entering and exiting school grounds during the school day.

G. An effort will be made to supervise the student parking lot; however, school employees cannot possibly supervise the lot at all times. Therefore, students must be aware that there are certain risks of danger and vandalism to vehicles and that THE SCHOOL ASSUMES NO RESPONSIBILITY for such losses to vehicles.

H. Double parking is not permitted under any circumstances.

I. All students are to park within the marked parking spaces. No angle parking permitted. There is no parking except within the lined spaces available at the main and upper parking lots in the rear of the building.

J. The parking lot is school property. A search may be conducted of vehicles in cases where a suspected item poses a clear and present danger to the health and safety of students.

Student drivers who violate these regulations may be subject to disciplinary action, including suspension and/or loss of their driving privileges. Students should be aware that state law now provides for the suspension or revocation of a temporary driving permit or driver's license of persons under 18 years of age who drop out of school, are suspended or expelled from school for use of or possession of drugs or alcohol, or those who are excessively absent from school.

BUS TRANSPORTATION

All students who are transported by school bus are expected to ride the bus to and from school except:

A. When transported by parents; or

B. When it is necessary to remain for a school-sponsored and supervised activity.

Special arrangements: If a student needs to ride a different bus home or special arrangement has to be made, a note signed by the parent/guardian must be provided to the school secretary within the first hour of school. Should longer changes be needed (for more than one day), a change-of-transportation form must be re-filed with the transportation department.

***In each scenario, transportation accommodations will be granted as long as room is available on the new bus. ***

BUS CONDUCT

Student Conduct on District Managed Transportation - Bloom-Carroll Local School District

The Board furnishes transportation in compliance with State law. This fact does not relieve parents of students from the responsibility of supervision until such time as the student boards the vehicle and after the student leaves the vehicle at the end of the school day.

Policies and procedures for student conduct on District managed transportation are designed to ensure the safety and welfare of all passengers and are developed cooperatively with administrators and transportation personnel.

Students on District managed transportation are under the authority of, and directly responsible to, the driver. The driver has the authority to enforce the established regulations for rider conduct. Disorderly conduct or refusal to submit to the authority of the driver is sufficient reason for refusing transportation services or suspending transportation services to any student once proper procedures are followed.

The Board authorizes the Superintendent or other administrators to suspend a student from District managed transportation privileges for a period not to exceed one school year. The only due process required is the student must receive notice of an intended suspension from District managed transportation and an opportunity to appear before the Superintendent or other administrator before the suspension is imposed.

The following regulations pertain to student conduct on District managed transportation and are intended to ensure the safety and welfare of the students, the driver and other drivers on the road and to ensure safety and proper maintenance of school vehicles.

Students will:

1. be careful in approaching bus stops, walk on the left facing oncoming traffic, be sure that the road is clear both ways before crossing the highway and wait in a location clear of traffic;

2. arrive at the bus stop at least five minutes before the bus is scheduled to arrive in order to permit the bus to follow the time schedule;

3. wait in the school bus or motor van driver designated place of safety in an area clear of traffic and refrain from exhibiting behavior at the bus stop that threatens life, limb or property of any individual;

4. sit in assigned seats (drivers have the right to assign a student to a seat;

5. go directly to their assigned seat without disturbing or crowding other students and remain seated while the vehicle is moving;

6. observe classroom conduct, or the bus conduct established by administrators and transportation personnel and obey the driver promptly and respectfully;

7. keep the vehicle clean and free of trip hazards;

8. refrain from eating and drinking on the bus except as necessitated for medical reasons or as permitted by the District for non-routine trips when supervised by an appropriate chaperone, school administrator or school personnel;

9. refrain from using profane language and from loud talking or laughing (unnecessary confusion diverts the driver's attention and might result in a serious accident);

10. remain seated behind the barrier, keeping aisles and exits clear, keep head, arms and hands inside the vehicle at all times and not throw or pass objects on, from or into the vehicle;

11. comply with applicable State and Federal standards for seat belts or restraints;

12. be courteous to fellow students and to the driver;

13. treat equipment as one would treat valuable furniture in their home (damage to the school vehicle is strictly forbidden);

14. refrain from using nicotine products, or any cigarette, tobacco, alternative to nicotine product, vapor product or electronic smoking device on the vehicle or possessing alcohol or drugs on the vehicle except in accordance with medication policies under State law and

15. carry on the vehicle only items that can be held in their laps or can otherwise be secured on the vehicle in accordance with State law.

Students must remain seated until the vehicle stops, then promptly unload and wait in their designated place of safety until the vehicle leaves. Students who must cross the street to reach the residence side of the street must wait for the signal from the driver and cross in front of the vehicle after also checking for traffic themselves.

Failure of a student to follow these regulations may result in his/her forfeiting the right of transportation on District managed transportation.

Student Cell Phone Use on District Transportation

Responsible use of cell phones is permitted on school transportation. To ensure a respectful and safe ride for everyone:

- Students must use earphones or earbuds when listening to music or audio.
- Students are not permitted to make voice or video calls (unless emergency/permission).
- Students must respect the privacy of others and are prohibited from taking photos or videos while on District transportation.

Discipline
The Board authorizes the Superintendent or other administrators to suspend a student from transportation privileges only for a period of up to one school year. The only due process required is notice to the student of an intended bus riding suspension and an opportunity to appear before the administrator considering the suspension before it happens. The administrator's decision is final.

When discipline problems with individual students arise, use the following guidelines.

1. If possible, the driver should resolve the problem.
2. When the driver is unable to resolve the problem, he/she should report it to the transportation supervisor. The transportation supervisor and driver, if necessary, confer with the principal. Any discipline is imposed by the principal of the school.
3. Problems that cannot be resolved by measures specified above are referred to the Superintendent.

The suspension of preschool students and students with disabilities from transportation may require a modification of these procedures and complies with all applicable statutory requirements.

Cross References: EEACC Student Conduct on District Managed Transportation
EEACC-R Student Conduct on District Managed Transportation

Bloom-Carroll Local School District
Transportation Department
740-756-9703
transportation@bloomcarroll.org

APPENDIX

Technology Rules and Regulations

Student Access to Networked Information Resources (the Internet)

Internet and Electronic Mail Permission Form/Letter to Parent or Guardian

All District Board policies referred to are available in each school's administrative office.

The Bloom-Carroll Local School District is pleased to offer our students access to the district computer network for educational electronic mail and the Internet. To gain access to email and the Internet, all students under the age of 18 must obtain parental permission and must sign and return this form to the respective school office. Students 18 and over may sign their own forms. A user agreement and parent permission form is included in the information distributed on opening day.

Access to educational E-mail and the Internet will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with Internet users throughout the world. Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other material as well. We believe the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. Parents and guardians of minors are ultimately responsible for setting and conveying the standards that their children should follow when using media and information sources. The Bloom-Carroll Local School District supports and respects each family's right to decide whether or not to apply for access.

District Internet and Educational Email Rules

Students are responsible for good behavior on school computers and networks just as they are in the classroom or a school hallway.

Communications on a network are often public in nature. General school rules for behavior (as presented in the student handbook) apply.

The network is provided for students to conduct research and communicate with others. Independent access to network services is provided to students who agree to act in a considerate and responsible manner. Parent/guardian permission is required for minors. Network access is a privilege, not a right. Access requires responsible and lawful use.

Individual users of the District computer networks are responsible for their behavior and communications over those networks. It is presented that users will comply with District standards and will honor the agreements they have signed. Beyond the clarification of such standards, the District is not responsible for restricting, monitoring, or controlling the communications of individuals utilizing the network.

During defined hours, teachers of younger students will guide them toward appropriate materials. Outside of school, families bear the same responsibility for guidance as they must also exercise with information sources such as television, telephones, movies, radio, and other sources of potentially offensive material.

Privacy

Network and Internet access is provided as a tool for your education. The School District reserves the right to monitor, inspect, copy, review, and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the School District, and no user shall have any expectation of privacy regarding such materials.

Sanctions/Failure to Follow Policy and Breach of Agreement

The user's use of the computer network and Internet is a privilege, not a right. A user who violates this Policy and breaches his/her Agreement shall, at a minimum, have his or her access to the computer network and Internet terminated, which the School District may refuse to reinstate for the remainder of the student's tenure in the School District. A user breaches his or her Agreement not only by affirmatively violating the above Policy, but also by failing to report any violations by other users that come to the attention of the user. Further, a user violates this Policy and Agreement if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The School District may take other disciplinary action. As outlined in Board Policy and procedures on student rights and responsibilities (Board Policy JF and related Administrative Regulations), copies of which are available in school offices, the following are not permitted:

a. Use of obscene language and gestures. Students shall not use obscene or vulgar language, images, gestures, or signs.

b. Threatening a person. A student shall not threaten another.

c. Harassment: Harassment on the basis of race, color, national origin, ancestry, citizenship, religion, handicap, age, or sex is prohibited.

d. Manifest Disrespect: A student shall not demonstrate manifest disrespect toward any other individual. Actions may include verbal or non-verbal disrespect or psychological abuse.

e. Libel or Slander: No student shall commit libel or slander. Libel is defamation expressed by print, writing, pictures, or signs while slander is defamation by speaking.

f. Damaging computers, computer systems, or computer networks.

g. Violating copyright laws. (If a file or application doesn't say it may be reproduced, then assume it is protected.)

h. Using others' passwords or disclosing your password to others.

i. Trespassing in others' folders, work or files.

j. Intentionally wasting limited resources (such as network time and/or consumables).

k. Employing the network for commercial purposes (such as running a business or buying and selling products).

Violations may result in a loss of access as well as other disciplinary or legal actions.

Warranties/Indemnification

The School District makes no warranties of any kind, either expressed or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this Policy and Agreement. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly by any user or his or her parent(s) or guardian(s) arising out of the user's use of its computer networks or the Internet under this Policy and Agreement. By signing this Policy and Agreement, users are taking full responsibility for his or her use, and the user who is 18 or older, or in the case of a user under 18, the parent(s) or guardian(s) are agreeing to indemnify and hold the School, the School District, the Data Acquisition Site that provides the computer and Internet access opportunity to the School District, and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to, any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user's parent(s) or guardian(s), agree to cooperate with the School in the event of the School's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a School computer or on another's outside the School District's network.

Updates

Users, and, if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new Policy and Agreement, for example, to reflect developments in the law or technology. Such information must be provided by the user (or his/her parents or guardian), or such new Policy and Agreement must be signed if the user wishes to continue to receive service. If, after you have provided your account information, some or all of the information changes, you must notify the person designated by the School to receive such information.

The Bloom-Carroll Student Guide to Using AI Wisely

Consistent with our mission, we recognize the opportunities of Artificial Intelligence (AI) technologies, and seek to prepare students for a world where such tools will be ever-present. However, it may not always be clear how or when these technologies can be used to assist with classroom assignments and homework. The following guidelines will help you determine when it is appropriate and inappropriate to use AI in courses at Bloom-Carroll.

1. **Check the syllabus**. Your teacher will indicate when and how AI technologies can be used for various assignments, and it may change from course to course and assignment-to-assignment.

2. **Ask your teacher**. If it is not clear to you from the syllabus or assignment instructions, do not assume it is okay to use AI. Using AI without permission could result in violations of our code of conduct, which may have severe consequences on your academic standing.

3. **Use AI as a tool, not a replacement**. Use AI to enhance your work, not as a substitute for your own thinking and creativity. AI-generated work might make a good starting place, but for the assignment to be your work, you must verify information, analyze the relevance of the content, and revise the work to reflect your own unique arguments and perspectives.

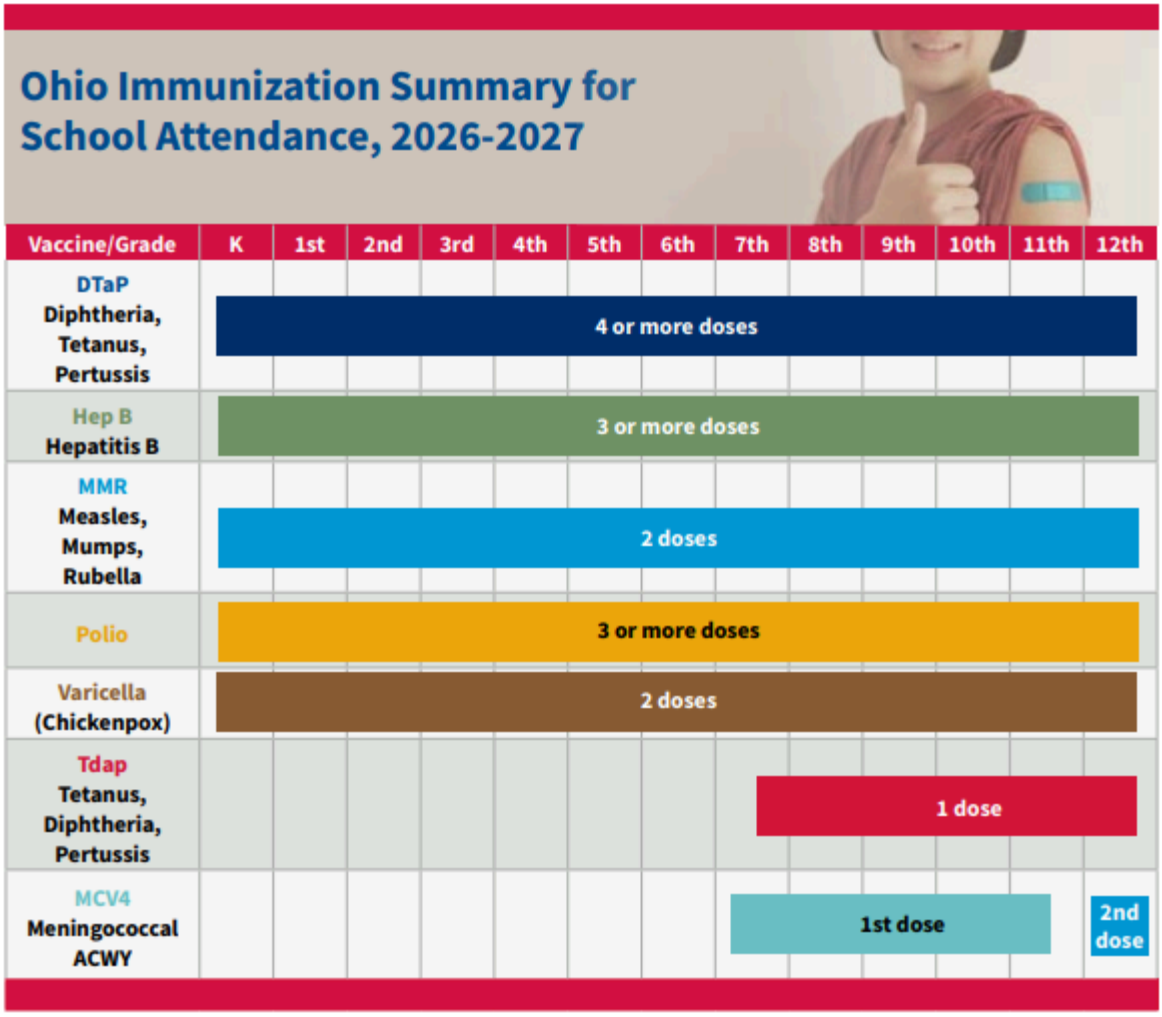
4. **Be aware of the limitations of AI.** AI tools can be useful for generating content, but they are not always accurate. They also reflect cultural biases and beliefs. As a student, you must learn to assess the value and credibility of information, no matter the source.

5. **Verify the content**. Because AI has limitations, verifying the accuracy of any AI-generated content before using it is essential. Compare it with other sources for accuracy.

6. **Be transparent**. If you use AI-generated content in your work, credit the tool used and never represent AI-generated material as your original work.

Keep in mind that failing to follow these guidelines on the use of AI in completing assignments could result in violations of the code of conduct with all the potential consequences, including possible failure on the assignment or in the course.

As a learning community, we encourage you to engage in discussions, both in and outside the classroom, on how AI is impacting your education, career fields, and even the very way we live, learn and work. Reflect on the skills needed in the age of AI and how to best learn those skills while still a student at Bloom-Carroll. Use AI wisely to enhance and deepen your learning, not circumvent it, to innovate, create and tackle complex problems, not to replace your own critical thinking and judgment.



Important Notes:

- Vaccine doses administered less than or equal to four days before the minimum interval or age are valid (grace period). Doses administered greater than or equal to five days earlier than the minimum interval or age are not valid doses and should be repeated when age appropriate.
- If MMR and varicella are **not** given on the same day, the doses must be separated by at least 28 days with no grace period.
- For additional information, please refer to the Ohio Revised Code 3313.67 and 3313.671 and the Ohio Department of Health (ODH) Director's Journal Entry regarding school immunization requirements, recommended vaccines, and exemptions to immunizations.
- **Please contact the Ohio Department of Health Immunization Program at 800-282-0546 or 614-466-4643 with questions.**

Ohio Department of Health

Last updated 02/2026.

Ohio School Immunization Requirement Details	
DTaP **Diphtheria, Tetanus, Pertussis**	**Grades K-12** Four or more doses of DTaP or DT vaccine, or any combination. If all four doses were given before the fourth birthday, a fifth dose is required. If the fourth dose was administered at least six months after the third dose, and on or after the fourth birthday, a fifth dose is not required. *Recommended DTaP or DT minimum intervals for kindergarten students are four weeks between the first and second doses, and the second and third doses; and six months between the third and fourth doses and the fourth and fifth doses.*
Hep B **Hepatitis B**	**Grades K-12** Three doses of hepatitis B vaccine. The second dose must be administered at least 28 days after the first dose. The third dose must be given at least 16 weeks after the first dose and at least eight weeks after the second dose. The last dose in the series (third or fourth dose) must not be administered before age 24 weeks.
MMR **Measles, Mumps, Rubella**	**Grades K-12** Two doses of MMR vaccine. The first dose must be administered on or after the first birthday. The second dose must be administered at least 28 days after the first dose.
Polio	**Grades K-12** Three or more doses of IPV vaccine. The FINAL dose must be administered on or after the fourth birthday with at least six months between the final and previous dose, regardless of the number of previous doses. *If both tOPV and IPV were administered as part of a series, the total number of doses needed to complete the series is the same as that recommended for the U.S. IPV schedule. Only trivalent OPV (tOPV) counts toward the U.S. vaccination requirements. Doses of OPV administered before April 1, 2016, should be counted (unless specifically noted as administered during a campaign). Doses of OPV administered on or after April 1, 2016, should* **not** *be counted.*
Varicella **(Chickenpox)**	**Grades K-12** Two doses of varicella vaccine must be administered prior to entry. The first dose must be administered on or after the first birthday. The second dose should be administered at least three months after the first dose; however, if the second dose is administered at least 28 days after the first dose, it is considered valid.
Tdap **Tetanus, Diphtheria, Pertussis**	**Grades 7-12** One dose of Tdap vaccine must be administered on or after the tenth birthday. Tdap can be given regardless of the interval since the last tetanus or diphtheria-toxoid containing vaccine. *Children aged seven years or older with an incomplete history of DTaP should be given Tdap as the first dose in the catch-up series. If the series began at age seven to nine years, the fourth dose must be a Tdap given at age 11-12 years. If the third dose of Tdap is given at age 10 years, no additional dose is needed at age 11-12 years.*
Meningococcal **Meningococcal ACWY**	**Grades 7-11** One dose of meningococcal (serogroup A, C, W, and Y) vaccine must be administered on or after the 10th birthday. **Grade 12** Two doses of meningococcal (serogroup A, C, W, and Y) vaccine. Second dose on or after age 16 years. If the first dose was given on or after the 16th birthday, only one dose is required.

Honors Diploma Requirements

High school students can gain state recognition for exceeding Ohio's graduation requirements through an Academic Honors Diploma. High-level coursework, college and career readiness tests and real-world experiences challenge students.

Students must meet **all but one** of the following criteria. Each of these criteria go beyond the standard requirements for a diploma for the classes of 2023 and beyond. Students must meet general graduation requirements and complete the requirements outlined below to qualify for honors diplomas. Students may replace one requirement of either 4, 5 or 6 with a "Student Strength Demonstration." The previous requirements to earn an honors diploma are also available for students in the classes of 2023-2025.

ACADEMIC HONORS DIPLOMA

Requirements	State Minimum
1 Math	Fourth math must be > Algebra 2
2 Science	One additional unit Advanced Science
3 Social Studies	One additional unit Social Studies
4 World Languages	Three sequential units of one world language, or no less than 2 sequential units of two world languages studied
5 GPA	3.5 on a 4.0 scale
6 ACT/SAT	ACT: Score of 27 or higher, SAT: Score of 1280 or higher
7 Seal Requirement	Earn two additional diploma seals, not including Honors Diploma Seal
8 Experiential Learning	Field Experience & Portfolio, OhioMeansJobs Readiness Seal*, or Work-Based Learning

*Students can use OMJ Readiness Seal in 2 additional seals requirement if it is not used in Experiential Learning.

TORNADO DRILL PROCEDURES

During tornado drills, have your students report to their designated area. Have students sit quietly on the floor of interior hallways or rooms that are free from glass. Depending on the time of day the drill occurs, the design□ted areas may become crowded, and students may be required to be seated two or three rows deep.

FIRST FLOOR

Office Staff	Record's Room, First Aid Restroom, Office Hallway (all doors closed)
Cafeteria (Study Hall), Gym (P.E. classes) & Mezzanine Lab	Girl's Locker Room
Band	Stay in Band Room
Room 100	Boy's Locker Room
Rooms 101, 102 & 103	Remain in room -Under lab counters
Room 104	Go to Room 107
Room 105	Go to Room 106
Rooms 106, 107 & 108	Stay Put
Room 109	Go to Room 108
Rooms 110 & 111	Go to Art hall
Room 112 & Mini Comp. Lab	Go to Science Hall
Media Center	Go to Boy's Locker room
Rooms 113, 114, 115 & l 16	Go to Science Hall
Room 117 & 118	Boy's Restroom
Room 119	Girl's Locker Room
Room 120	Boy's Locker Room

SECOND FLOOR

Room 201 & 202	West stairway to West hall (outside IT dept.)
Rooms 203, 204 & 205	Center stairway to Science Hall
Rooms 206, 207 & 208	East stairway to Art hall
Rooms 209, 209-A & 210	East stairway to Rm 108
Rooms 211 & 212	Center stairway to Science Hall
Room 211-A & B	Center stairway to Girl's Restroom
Room 213,214 & 215	West stairway to West hall (outside IT dept.)

Revised 5/30/25

FIRE DRILL EVACUATION

In the event of an actual fire, students should be attentive, quiet and move rapidly to outside designated areas. Be alert to announcements concerning the fire (or drill) and stay in your assigned area unless instructed, as a group, to move elsewhere. Doors and windows in all areas are to be closed; lights are to be turned off.

Music Room	proceed out North Door by the band room to stadium entrance gate
Room 100	proceed out North Door by the band room to stadium entrance gate
Gym	proceed out back door of gym to stadium entrance gate
Girls' Locker Room	proceed out back door of locker room to stadium entrance gate
Boys' Locker Room	proceed out side door or back door to stadium entrance gate
Cafeteria & Office	proceed out front entrance doors and/or Northwest Cafe door by kitchen toward the MS
Room 101	proceed out front entrance doors towards the middle school parking lot
Room 102	proceed out front entrance doors towards the middle school parking lot
Room 103	proceed out front entrance doors towards the middle school parking lot
Room 119	proceed out front entrance doors towards the middle school parking lot
Room 120	proceed out front entrance doors towards the middle school parking lot
Room 104	proceed out East door towards the student parking lot
Room 105	proceed out East door towards the student parking lot
Room 106	proceed out East door towards the student parking lot
Room 109B	proceed out South door in classroom to the student parking lot
Room 110	proceed out East door towards the student parking lot
Room 111	proceed out East door towards the student parking lot
Room 112	proceed out East door towards the student parking lot
Media Center	proceed out East door towards the student parking lot
Room 204	proceed down East stairs to East door towards the student parking lot
Lab 211B	proceed down East stairs to East door towards the student parking lot
Teachers' Lounge	proceed down East stairs to East door towards the student parking lot
Room 205	proceed down East stairs to East door towards the student parking lot
Room 206	proceed down East stairs to East door towards the student parking lot
Room 207	proceed down East stairs to East door towards the student parking lot
Room 208	proceed down East stairs to East door towards the student parking lot
Room 209	proceed down East stairs to East door towards the student parking lot
Room 209A	proceed down East stairs to East door towards the student parking lot
Room 113	proceed out North door by middle stairway towards sidewalk beside arboretum
Room 118	proceed out North door by middle stairway towards sidewalk beside arboretum
Room 114	proceed out West door by elevator to sidewalk and into arboretum if necessary
Room 115	proceed out West door by elevator to sidewalk and into arboretum if necessary
Room 116	proceed out West door by elevator to sidewalk and into arboretum if necessary
Room 117	proceed out West door by elevator to sidewalk and into arboretum if necessary
Room 201	proceed down West stairs and out West door by elevator and into arboretum
Room 202	proceed down West stairs and out West door by elevator and into arboretum
Room 213	proceed down West stairs and out West door by elevator and into arboretum
Room 214	proceed down West stairs and out West door by elevator and into arboretum
Room 215	proceed down West stairs and out West door by elevator and into arboretum
Room 203	proceed down middle stairs, out North door to the sidewalk to yard beside modular
Room 210	proceed down middle stairs, out North door to the sidewalk to yard beside modular
Room 211	proceed down middle stairs, out North door to the sidewalk to yard beside modular
Lab 211A	proceed down middle stairs, out North door to the sidewalk to yard beside modular
Room 212	proceed down middle stairs, out North door to the sidewalk to yard beside modular
Room 108	proceed out back classroom entrance door to student parking lot
Room 109	proceed out back classroom entrance door to student parking lot

Revised 3/30/2016

BLOOM-CARROLL LOCAL SCHOOL DISTRICT
2026-2027 CALENDAR

August	**11**	New Teacher Orientation	
	13	TEACHER PD DAY *(Breakfast, BCEA, Staff Meetings)*	NO SCHOOL
	14 &17	TEACHER PD DAYs	NO SCHOOL
	18	TEACHER WORKDAY	NO SCHOOL
	19	FIRST DAY FOR STUDENTS (Grades 1-12)	
	19-24	KINDERGARTEN ASSESSMENT DAYS	
	25	KINDERGARTEN STAGGERED START DAY (Last Name A-K)	
	26	KINDERGARTEN STAGGERED START DAY (Last Name L-Z)	
September	**7**	LABOR DAY	NO SCHOOL
	28	TEACHER PD DAY	NO SCHOOL
October	**14-16**	FAIRFIELD COUNTY FAIR DAYS	NO SCHOOL
November	**5**	Parent-Teacher Conferences (K-12)	
	12	Parent-Teacher Conferences (K-12)	
	25	P/T COMP DAY	NO SCHOOL
	26-27	THANKSGIVING BREAK	NO SCHOOL
December 21 – January 1		WINTER BREAK	NO SCHOOL
January	**15**	TEACHER WORKDAY	NO SCHOOL
	18	DR. MARTIN LUTHER KING JR. DAY	NO SCHOOL
February	**15**	PRESIDENTS' DAY	NO SCHOOL
March	**4**	Parent-Teacher Conferences (K-12)	
	11	Parent-Teacher Conferences (K-12)	
	24-26	SPRING BREAK	NO SCHOOL
	29	P/T COMP DAY	NO SCHOOL
April	**12**	TEACHER PD DAY	NO SCHOOL
May	**21**	Graduation	
	26	LAST DAY FOR STUDENTS *(2 Hr. Early Dismissal)*	
	27	TEACHER WORKDAY	NO SCHOOL
	28	Alternate Graduation Date, if needed	
	31	MEMORIAL DAY	NO SCHOOL

*** Calamity Make-up Days: 2/15, 3/24, 3/25, 3/26, 4/12, 5/27, 5/28, 6/1, 6/2, 6/3, 6/4 ***

End of Grading Periods / Semesters

1st Nine Weeks	August 19 – October 23	= 43 Days	First Semester
2nd Nine Weeks	October 26 – January 14	= 46 Days	= 89 Days
3rd Nine Weeks	January 19 – March 19	= 43 Days	Second Semester
4th Nine Weeks	March 22 – May 26	= 43 Days	= 86 Days

Our Students • Their Futures • Our Focus

Approved: March 11, 2024
Amended: March 25, 2026

Bloom-Carroll Schools | 2026-2027 ACADEMIC CALENDAR

AUGUST '26

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

11 New Teacher Orientation
13-14 Teacher PD Day
17 Teacher PD Day
18 Teacher Workday
19 First Day for Students (1-12)
19-24 Kdg Assessment Days
25 Kdg Staggered Start (A-K)
26 Kdg Staggered Start (L-Z)

SEPTEMBER '26

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7 Labor Day (No School)
28 Teacher PD Day (No School)

OCTOBER '26

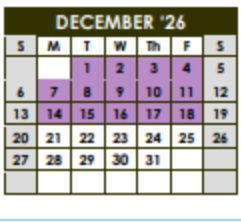
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

14-16 Fairfield County Fair Days (No School)
23 End of 1st Nine Weeks (43 days)

NOVEMBER '26

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

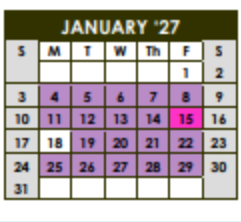
5 P/T Conferences
12 P/T Conferences
25 P/T Comp Day (No School)
26-27 Thanksgiving Break (No School)



DECEMBER '26

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

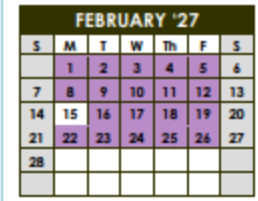
21-31 Winter Break (No School)
24 Christmas Eve
25 Christmas Day



JANUARY '27

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

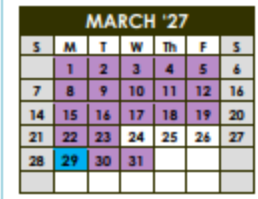
1 New Year's Day
1 Winter Break (No School)
14 End of 2nd 9 Nine Weeks/ 1st Semester (46 days)
15 Teacher Workday (No School)
18 M.L. King Day (No School)



FEBRUARY '27

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

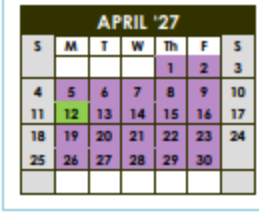
15 Presidents' Day (No School)



MARCH '27

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

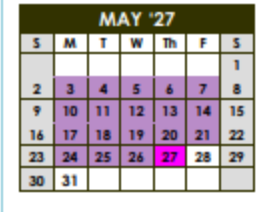
4 P/T Conferences
11 P/T Conferences
19 End of 3rd Nine Weeks (43 days)
24-26 Spring Break (No School)
29 P/T Comp Day (No School)



APRIL '27

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

12 Teacher PD Day (No School)



MAY '27

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21 Graduation
26 Last Day of School (2 Hr. Early Dismissal)
26 End of 4th Nine Weeks/ 2nd semester (43 days)
27 Teacher Workday
28 Alternate Graduation Date, if needed
31 Memorial's Day (No School)

JUNE '27

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

19 Juneteenth

JULY '27

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

04 Independence Day

Student Days	175
Teacher Workdays	3
Teacher PD Days	5
P/T Comp Days	2

APPROVED: March 11, 2024
AMENDED: March 25, 2027

*** Calamity Make-up Days: 2/15, 3/24, 3/25, 3/26, 4/12, 5/27, 5/28, 6/1, 6/2, 6/3, 6/4 ***